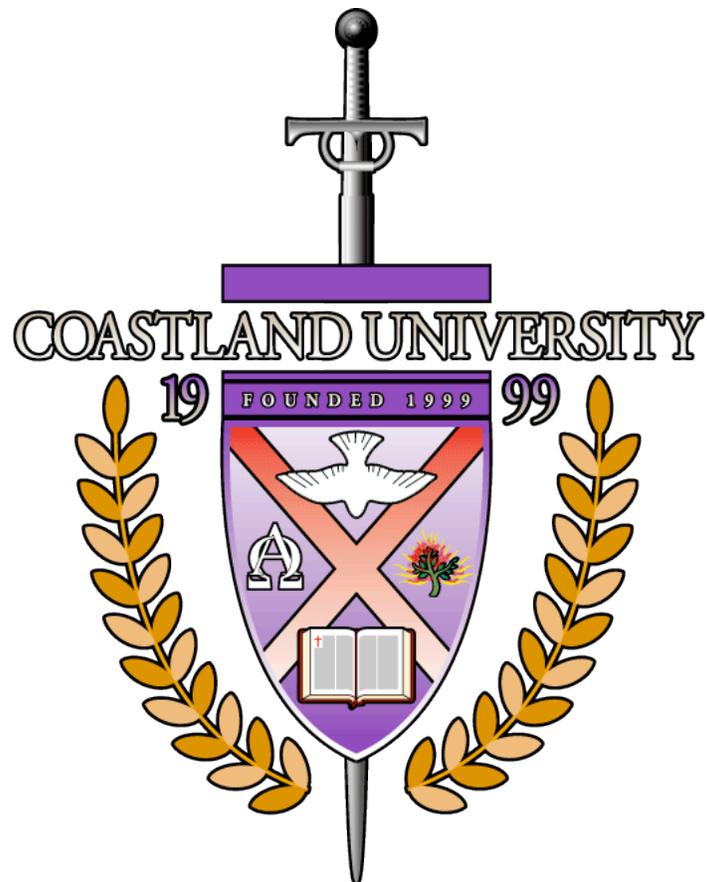


Coastland Christian Bible College and University

# Catalog

and Student Handbook



Teaching the Uncompromised Word of God, equipping those who will equip.  
Where ministry is not a future goal, it's a daily call!

2014-2015 School Year

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Coastland University is a Bible based, Christ centered college that is dedicated to the authority of scripture for both faith and practice. We are committed to academic excellence without forgetting our mandate to make disciples. Thank you for being a part of our educational family and we look forward to see how God will grow you and equip you for the ministry he has called you to.

## STATEMENT OF NONDISCRIMINATION IN UNIVERSITY PROGRAMS

Coastland University is committed to equal opportunity in employment and education. Coastland admits students and employs individuals of any race, sex, color, disability, or national or ethnic origin. These have access to all the rights, privileges, programs, and activities generally made available to students or employees at the university. It does not discriminate on the basis of race, sex, color, national or ethnic origin, disability, age, or marital status in the administration of its educational policies, scholarship and loan programs, and athletic and other administered programs. However, Coastland is obligated to uphold and teach the ethical norms of the Bible, so any lifestyle, religion, or ideology that goes against what the Bible teaches will not be allowed and anyone who holds to views outside the Bible will not be admitted as a student or employed by the University. Inquiries or complaints should be addressed on the appropriate form to the Vice President for Academic Affairs, Coastland University.

## RIGHT RESERVED TO CHANGE

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

NOTE: It is the student's responsibility to read and adhere to the stipulations in this document. Any questions should be directed to the faculty adviser of the student. These guidelines override any other communication you may have received and will be the criteria used while you are enrolled at Coastland. The College reserves the right to modify the contents to assure academic excellence and sound Biblical instruction. Any modifications would go into affect the following quarter.

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## ***DEGREE PROGRAMS***

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At this time, we are offering the following Majors in AA's, BA's, and Masters. Ph.D. in certain programs:

**I. Division of Sciences and Creation – Dr. Keith Wanser, Chairperson**

Creation Science

**II. Division of Theology – Dr. Chris Fowler, Chairperson**

Theology

**III. Division of Divinity & Pastoral Training – Dr./Pastor Michael Foel, Chairperson**

Pastoral Care and Counseling

Youth Ministry

Biblical Counseling

Divinity

**IV. Division of Biblical Studies – Jim Beasley, M.Div, & Dr. Chris Fowler**

Biblical Studies

Christian Education

Please Note: At times we have local Pastors with the appropriate credentials teaching various classes, along with guest lectures from other universities.

## **STRATEGIC MISSION**

### **PRIMARY MISSION - DIEM:**

The primary goal for Coastland University is to equip students to be like Christ as they fulfill the great commission. The challenge to follow Christ compels us to pursue a personal and professional life-style of:

- ***Discipleship***  
Jesus told us to “go and make disciples.” We have a desire to see students grow in three vital areas of discipleship:
  1. Spirituality – Knowing Christ and discovering their gifts
  2. Relationships – Showing Christ and sharing their gifts with others
  3. Ministry – Making Christ known by utilizing their gifts in the Church and in the world.
- ***Instruction***  
Instruction will come through the classroom and extracurricular ministries. However, the most important instruction will be learning how to be taught by the Holy Spirit. We believe God will speak to you, instruct you, and guide you as you grow in your walk with Jesus. Our teachers are simple vessels in the hand of God.
- ***Enrichment***  
The goal of our instruction is your enrichment. It is to cause you to grow into the person who is equipped to fulfill the call of God on your life.
- ***Ministry***  
We believe that ministry is not just a future goal – it’s a daily call. Our desire is that you begin to be used in ministry from the day you begin your course of instruction at Coastland University.

**By the time you graduate, you have more than a degree – you will truly be equipped to minister to this generation!**

### ***Our Core Values:***

Coastland University is here to equip the Body of Christ for ministry. We are driven to provide the best Christian College education without being a financial burden on our students. It is summed up well in I Peter 4:7-11:

(7) The end of all things is near; therefore, be of sound judgment and sober *spirit* for the purpose of prayer. (8) Above all, keep fervent in your love for one another, because love covers a multitude of sins. (9) Be hospitable to one another without complaint. (10) As each one has received a *special* gift, employ it in serving one another as good stewards of the manifold grace of God. (11) Whoever speaks, *is to do so* as one who is speaking the utterances of God; whoever serves *is to do so* as one who is serving by the strength which God supplies; so that in all things God may be glorified through Jesus Christ, to whom belongs the glory and dominion forever and ever. Amen. NASB

## ***Our Vision:***

**Coastland Christian Bible College & University** is guided by a well-defined philosophy that fosters a devotion to learning and a commitment to excellence. At our core, we desire that Jesus Christ be proclaimed to all nations. **Coastland University will prepare each student to become a competent minister/teacher/pastor/missionary. We will accomplish this by drawing students into an integrated experience of intellectual challenge, spiritual growth, and leadership development. Thus we will:**

- call students to Christian character;
- expect academic excellence;
- equip them for success in their Ministry/vocations;
- mentor them in leadership;
- prepare them for service;

*We are a Christian University in Southern California that has a vision to serve our students and equip them for ministry. Our faculty are all Godly men who are totally in love with our Lord and desire to disciple students. Teaching the uncompromised Word of God - Sola Scriptura!*

**Christian Education is based upon sound Biblical truths and develops the whole person. It utilizes the three methods we all use to acquire knowledge and grow in wisdom and character - those being; our reason, our senses, and our beliefs or faith. Christian Education brings this trinity of discovery into sync and causes the student to be nurtured into maturity of faith built upon rational knowledge in an interactive and experiential environment. Ultimately, Christian Education is based on reverence for God which is the beginning of wisdom, loyalty to the standards of the Christian faith, and love for God and others.**

# ADMISSION AND REGISTRATION

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Coastland University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, or sex. Students are admitted in one of the following categories:

**Honor**-based on high school grade-point average and SAT/ACT scores. Honor students may be eligible for academic scholarships.

**Regular**-standard admission with no restrictions.

**Conditional**-students whose GPA and national test scores are below an acceptable level are limited to 13 credits the first quarter. Some conditional students will be required to take courses in reading, study skills, and writing.

**Provisional**-freshmen and transfers who have a previous GPA below 2.0 on a 4.0 scale; restricts extracurricular activities and limits students to 13 credits in a quarter. Some provisional students will be required to take courses in reading, study skills, and writing.

**Unclassified**-students who are taking only a course or two and are not admitted to a program of study.

Prospective students are welcome to visit the campus. Appointments for interviews with an admissions counselor and/or a professor in a student's particular field of interest are encouraged. Call us at 949-677-0903; E-mail address: [admissions@ccbcu.edu](mailto:admissions@ccbcu.edu); Internet:<http://www.ccbcu.edu>.

## ***FRESHMAN ADMISSION***

Interested students are encouraged to apply for admission at the close of their junior year in high school. The completed application, high school transcript, test scores (SAT or ACT), recommendations, and new student information form are necessary for a decision on acceptance. A tuition deposit is required at registration and is fully refundable the first week of classes.

The admission decision may be made provisionally with a high school transcript at the end of the junior year; it is to be followed later by the full four-year record and certification of graduation.

No specific distribution of courses in high school is required; however, a student should have at least ten units in college-preparatory subjects such as English, science, social science, mathematics, and foreign language. Regular admission requires that applicants have at least a 2.3 cumulative high school GPA on a 4.0 scale and acceptable SAT or ACT scores. Applicants who do not meet the requirements for regular admission may request special consideration.

Applicants may make arrangements at their local high school counseling office to take the SAT or ACT in the junior year or as early as possible in the senior year. Applicants who are unable to present SAT or ACT scores can make special arrangements with Student Support Services at the Coastland University campus to be tested.

Individuals not having the required high school entrance units may be admitted if they achieve satisfactory scores on a high school equivalency examination (GED).

## ***TRANSFER STUDENT ADMISSION***

Students who have attended other colleges or universities may be admitted at advanced levels depending on the amount of credit transferable from the other institutions. Transcripts of all other college work must be submitted with other admission credentials at the time of application. Students should request that original transcripts be sent directly to the Coastland University Admissions Office from the office of the registrar at the college or university attended. Students are also required to have a form completed from the last institution attended verifying that the student left the college or university in good academic and social standing.

## **TRANSFER OF CREDIT POLICY**

Credit is Granted for work with a satisfactory grade ("C" or above) taken at an approved college or university or accredited at the same level, provided the courses are applicable to the curriculum the student wishes to pursue at Coastland University. An "approved college or university" generally refers to those institutions holding accreditation by an association that holds membership in the Council for Higher Education Accreditation (CHEA). A maximum of twelve

quarter hours of credit taken by correspondence from an accredited institution may be applied toward a degree at Coastland University. There are special circumstances where the student's vocational experience may be considered along with other factors, as decided by the University Board of Regents.

The Director of Records is responsible to approve the transferability of all credits. Credit hours accepted in transfer are recorded, and grades are also used, but only for the purposes of graduating with honors.

Credits from unaccredited colleges and universities and from schools/colleges/universities not accredited at the same level--such as proprietary business schools, vocational/technical schools, or other single purpose institutions--will not be transferable without individual assessment. Credit from nontraditional learning by life experience or credit through examination is not awarded without a Coastland University individual assessment or official test scores from an official testing center. The maximum number of credits awarded shall be limited to 40 quarter hours for the baccalaureate degrees and 18 quarter hours for the associate degrees and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). Division chairpersons will be responsible to determine the application of credits to the majors. The Director of Student Services-DSS is responsible for the assessment of all nontraditional learning, and the Director of Records is responsible to approve the transcription of any credits that result.

## **FORMER STUDENT RE-ENROLLMENT**

A student who has previously been enrolled in Coastland University and has discontinued enrollment for one quarter or more must reapply. Application for re-enrollment may be made at the Admissions Office. Any student who attended any other institutions of higher learning must submit the transfer information form completed by the last college attended and official transcripts of all work completed before a readmission decision can be made.

## **HIGH SCHOOL SENIORS: CREDITS-IN-ESCROW**

Qualified high school students are offered a head start on their university education by enrolling under the Credits-in-Escrow Program. A student must have maintained a 3.0 average on a 4.0 scale in high school classes and be recommended by a high school counselor or principal to qualify. A qualified student who has completed the first quarter of the junior year may begin taking

courses in the Spring quarter, continue each summer session, and take a course(s) each quarter of the senior year, not to exceed four courses per quarter. There is no tuition charge for credits earned under the Credits-in-Escrow Program; however, a registration fee of \$50 per course is charged at the time of registration. Students must be registered before the first class meeting of the quarter. When the student is accepted as a regular college student, tuition will be paid for all credit in escrow classes.

## **SPECIAL/UNCLASSIFIED ADMISSION**

Students not pursuing a university degree who want to take individual courses for personal development may have an unclassified admission and register for up to six hours per quarter. This does not constitute admission to a university program. A maximum of 24 credit hours may be taken in this status.

## ***ACADEMIC CALENDAR***

We have moved to a quarter system consisting of three 10 week quarters per year. Instructional time is typically 600 minutes per credit hour. A student is classified as full-time when enrolled for 12-16 credit hours in a quarter.

We have both day and evening classes available. The summer sessions are an integral part of the regular university calendar with the same academic standards. These sessions may vary in length and in amount of credit that may be earned. Six-nine quarter hours of credit in the summer session is considered full time. Maximum enrollment is twelve credit hours.

Address all application information to Coastland University Admissions Office, P.O. Box 3371, Dana Point, CA. 92629

Or call 949-677-0903 for more information.

E-mail: [admissions@ccbcu.edu](mailto:admissions@ccbcu.edu). Internet: <http://www.cbcu.edu>.

# ORIENTATION AND REGISTRATION OF STUDENTS

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## ORIENTATION

All students anticipating enrollment for the first time at Coastland University are required to participate in an orientation program conducted at the beginning of the quarter. This program is designed to acquaint students with the university programs and services available from the various offices. There are information sessions for parents and students. The orientation time also is designed to assist students in meeting new friends and adjusting to life at Coastland University.

## ENTRANCE EXAMINATIONS

Some freshmen are required to take entrance examinations in order to be accepted at Coastland University. Academic placement examinations are a part of new student registration. These tests are used to determine the level at which a student shall enter a sequence of courses. Some majors require specific placement examinations.

## *REGISTRATION PROCEDURE*

Specified dates are set for new students to come to the campus and register for the coming quarter's classes. New students are notified by the Admissions Office of their acceptance to Coastland University. The Records Office will then send information about registration procedures and the appropriate time to come to the campus for testing (if needed) and advisement in the selection of courses and registration.

## RETURNING STUDENTS

Returning students may register for the Fall quarter and summer sessions in the spring or summer and for the second quarter and Winter Term in the late fall. Programs of studies are completed and filed with the Director of Records. All students are expected to complete their registration during the time set by the Director of Records for advanced registration or at the specific time established in the current calendar for this purpose. Detailed instructions for registration will

be provided by the Director of Records. Arrangements for financial payment, in accord with one of the plans approved under the section on university charges, must be made in advance or at the time of registration. When a student registers at an advanced registration, he or she is responsible upon return to the campus to report to the Business Office for initial payment and verification of attendance.

## **REGISTRATION ADVISEMENT**

Students are responsible to meet all course requirements as stated in the catalog governing their matriculation. A faculty adviser is assigned to each student and is available at registration periods for advisement on program requirements. Every student is, however, personally responsible to meet all requirements including stated competencies, grade-point indexes, specified courses, total numbers of credits in each stated area of study, and total numbers of credits for the degree program. The faculty adviser is required to sign the student's registration form.

## ***HEALTH SERVICES***

IMPORTANT! All students need to provide for their own health insurance. Due to the fact that the majority of students have health coverage through parents, guardians, employers, etc., the university does not provide health insurance for students.

## **CHANGE IN REGISTRATION AND WITHDRAWING FROM A COURSE**

The student's choice of studies, once made and filed, is expected to be permanent for the quarter. However, schedule changes may be made through the second Friday of each regular quarter (additions may be made through Friday of the first week; class deletions through Friday of the second week), or through the second day of classes in the summer session. This includes any desired change in credit/no credit, audit, and/or enrichment registrations. Any schedule changes made thereafter require the approval of the student's adviser, the professors involved, and the Director of Records. Up until the tenth week (or same percent {5/7} of partial quarter classes), students may withdraw from a course with a grade of "W." This should be done only after consultation with advisers, Records Office, and the Financial Aid Office, as reduction of course load below 12 credits may affect eligibilities for scholarships or financial aid. After the tenth week of the quarter, no change in registration is permitted except total withdrawal from school.

## **WITHDRAWAL FROM UNIVERSITY**

A student desiring to withdraw voluntarily from the university must obtain a form from the Director of Records. After the first 5 weeks of a quarter, even if a student withdraws from the University, there will be no refunds. A student failing to complete proper withdrawal remains a student and will be charged as such and receive a grade at the end of the quarter based on his/her performance.

Please note that many students enter the 'battle field' when they come to Bible college, and we strongly encourage you to talk to your faculty adviser prior to making any decisions to drop out of school.

The faculty is here to help you through whatever your facing – give them a try!

## **TEMPORARY REGISTRATION AT ANOTHER INSTITUTION**

Students who wish to take a course in summer or during a special session at another college or university should get advice from the major adviser and permission from the Director of Records prior to registration at the external institution to make sure courses will transfer back to Coastland University and will meet degree requirements at the university. The transfer of credit policy will govern the acceptability of external credits.

## ***TRANSCRIPTS OF RECORD***

A permanent record of all registrations, grades received, and credits earned is kept in the Records Office. A transcript of this record is available from the Director of Records on request in writing only, for the protection of the student's confidential record. A transcript fee of \$3.00 is payable in advance for each copy. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student owes anything to the university or if he or she is delinquent on any loan received through Coastland University. Any exceptions must be approved by the Vice President for Financial Affairs.

## **STUDENT RECORDS, RIGHTS, AND PRIVACY**

The university complies with the Family Educational Rights and Privacy Act as of 1967 and as it appears in final form in 2002. This law protects the rights of students to review their own records and to challenge any of the content of the record. Grade records are kept in the Records Office, discipline records are kept in the Student Development Office, and financial records are kept in the Financial

Aid and Accounting offices. Adult and Professional Studies students' personal records are kept in the DSS Office of Student Services. Students may request access to their records in these offices.

The law also protects students from the unlawful disclosure of information about their academic performance, personal campus discipline, or financial status.

The law allows the disclosure of five classes of "directory information" as follows:

1. Name, address, telephone number, dates of attendance, class, and religious affiliation.
2. Previous institution(s) attended, major field of study, awards, honors, degree(s) conferred, including dates.
3. Past and present participation in officially recognized sports and activities, physical factors (height and weight) of athletes, date and place of birth.
4. Schedule of classes.
5. Photograph.

A student may request in writing to the Records Office that one or all of the five categories of directory information be restricted from publication. In no case will grade, discipline, or financial information be disclosed except in keeping with this law.

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# ACADEMIC INFORMATION

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Students who attend Coastland University have a variety of interests, needs, and educational goals. The university seeks to meet the interest of the widest possible community of students within the commitment to a Christian world and life view. Many different major programs, disciplines, and degree routes are offered.

## **REQUIREMENTS FOR DEGREES**

### **ASSOCIATE DEGREE**

1. Completion of 62 quarter hours.
2. Cumulative GPA of 2.0 or higher.
3. Completion of at least 24 quarter hours in the major area with a GPA of 2.0 or higher; major requirements as prescribed by each department must be met.
4. Completion of general education requirements for Associate degrees.

### **BACHELOR'S DEGREE**

1. Completion of 86 quarter hours
2. Cumulative GPA of 2.0 or higher.
3. Completion of at least 40 quarter hours in the major area with a GPA of 2.25 or higher; major requirements as prescribed by each department must be met.
4. Completion of general education requirements for Bachelor's degrees. These are taken at a College of your choice that is accredited by a CHEA recognized accreditation association.

### **MASTER'S DEGREE**

1. Completion of at least 48 quarter hours of Graduate level work.
2. Cumulative GPA of 3.0 or higher.
3. See the Graduate Studies Division section for more information.

### **DOCTOR OF THEOLOGY**

1. Completion of at least 56 quarter hours.
2. Cumulative GPA of 3.0 or higher
3. See the Doctorate Studies Division section for more information.

Also, all degree candidates must be faculty approved & paid in full.

NOTE: All undergraduate general education credits must be taken at another College. We work with Saddleback College locally to have our students complete their general education requirements. If you have not completed your general education, you can only earn a provisional Associates Degree.

## ***Graduation Requirements***

Students may meet the graduation requirements as stated in the university catalog under which they enrolled, provided they maintain continuous enrollment and make normal progress toward a degree so that the degree may be earned within a maximum of six years. ***If they withdraw from Coastland University, the graduation requirements as stated in the catalog under which they resume enrollment will apply.*** Students changing majors, programs, etc., must meet requirements as stated in the catalog that is current at the time they make such changes. Students may at any time change from an earlier catalog to a subsequent current catalog but must meet all requirements for graduation of that catalog. Coastland University reserves the right to modify the curriculum as necessary to comply with our accreditation association.

### **Minors**

Students may also take a minor subject as noted in each department. Most minor programs require at least 24 hours in the subject area. Each department offering the minor may specify required courses.

### **Second Majors and Second Degrees**

A second major may be posted with the Records Office by any current student. No more than nine (9) credits may be shared between two majors. After graduating with a baccalaureate degree, a student may add a major by completing the requirements of the major subject as listed in the current catalog. If no courses in the proposed added major have been taken within ten years of graduation, a minimum number of nine new credits in the major are required. New general education requirements will not need to be met to post an additional major.

If a Coastland University bachelor's degree graduate wishes to return to the university to earn a **second degree**, he or she may do so if the degree is distinct from the first. All current requirements for the second degree must be met, including general education requirements, and at least 30 additional quarter hours must be taken.

When Coastland becomes fully accredited, it will be possible for earlier graduates to enroll in their Major again at Coastland and take the core classes to then graduate with the same degree that is then accredited.

# GENERAL EDUCATION REQUIREMENTS

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## GENERAL EDUCATION REQUIREMENTS ASSOCIATE DEGREE

(35 Hours)

	ASSOCIATE OF ARTS
Humanities (ENG,H,CL,TH)	15
Biblical Literature or Ministry (NT/OT, M)	6
English (ENG120/min. Grade of "C")	3
Language and Literature (GK,HB,ENG,H)	3
Physical Education (PHE101)	2
Social Science (H,M,TH)	3
Science and Mathematics (SCI/MAT)	3
	<hr/>
	35

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## GENERAL EDUCATION REQUIREMENTS BACHELOR OF ARTS DEGREE

(52 Hours)

Foundational Course for All Freshman:\* 3 hours

Christian Faith and Contemporary Issues (TH 199) This will be a foundational

course allowing students to become acquainted with Theology and contemporary issues in culture and the Church.

**Humanities Core:** **4 hours**

Any two of the following: World Literature (ENG 201), Church History (H 201), and Church History II(TH 201).

These courses are built on the model of a basic focus on seven major historical periods: Great Age of the Greeks, Greco-Roman World, Medieval Era, Renaissance and Reformation, Rise of Modern Empire and Age of Enlightenment, Nineteenth Century, and Twentieth Century.

**Biblical Studies:** **6 hours**

Two courses in Biblical literature-- New Testament Survey (NT 201) and Old Testament Survey (OT 201).

**English:** **4 hours**

Two courses to from the following:

1. English composition course - ENG 120 (for students who need help with writing papers).
2. One course in Biblical Studies(NT or OT) above the 200 level.
3. One course in a foreign language(Greek/Hebrew) or speech.
4. Homiletics (M201).
5. School Newspaper – ENG 650

**History/Social Science:** **6 hours**

Three courses - One course each from three of the following areas: Biblical Studies, History, Ministry, or Theology.

**Physical Education:** **1 hour**

One hour to be chosen from courses numbered PHE101-PHE139.

**Science/Mathematics:** **7 hours**

The following is required:

1. Four hours of a lab science.
2. One course in science or mathematics.

### 3. Computer (COM201)

Placement in math courses is determined by SAT or ACT scores: MAT025 must be taken by those with scores **below** SAT I 410 (SAT 360) or ACT 17. This will not satisfy the math requirement, but a "C" grade is prerequisite to taking MAT103.

### **Intercultural Experience:**

**3 hours**

One course involving a study or an approved experience in another culture, to be included in the major area if possible, or a foreign language. The intercultural requirement may also be met by:

1. An approved missions trip
2. An overseas study course;

### **Additional Biblical Studies Requirements:**

**18 hours**

A Gospel, Romans, Daniel, Pastoral Epistles, I Corinthians, & Revelation

## COOPERATIVE PROGRAMS

Coastland University cooperates with various business, church, educational, and social agencies in the community and beyond to make special facilities available to enrich the programs offered to students. See the Director of Student Services for more information.

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# Student Classification

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## CLASSIFICATION OF STUDENTS

Students enrolled for 12 hours or more are considered full-time. All students having met regular entrance requirements are classified by the Director of Records. Classification is based on the following scale:

Freshman	0-28 Quarter Hours Completed
Sophomore	28-65 Quarter Hours Completed
Junior	60-84 Quarter Hours Completed
Senior	84 or more Quarter Hours Completed

Evaluations are not made for unclassified students who are admitted without submitting full credentials for regular admission. Such students are auditory, guest students, postgraduates, and pre-university students.

## ELIGIBILITY REQUIREMENTS

The following table indicates the minimum grade-point averages necessary for continuing enrollment:

CUMULATIVE HOURS	CUMULATIVE GPA
1-14	1.70
15-28	2.0
29-44	2.0
45 and above	2.0

The sequence of levels of achievement is allowed in order to help students accommodate to the graduation requirement of 2.0 for most programs (students should be aware that some programs require more than this minimum for graduation).

Students who fail to meet the credits and cumulative grade points as stated above may not ordinarily continue studies at the university. Each student, however, will be evaluated individually by the Dean of Students to determine if an exception should be made based on unusual circumstances or clear academic potential that has been held back for some reason.

### ACADEMIC PROBATION:

Students below these levels who are allowed to remain at the university will be placed on "academic probation" and will be limited to a registration of 13 credits, must meet all requirements made by the Dean of Students, and are ineligible for most extracurricular activities. No student is entitled to one or more quarters on probation.

The following students are ineligible to participate in campus leadership and represent the university:

1. Students who fall below the minimum GPA levels indicated above and have been placed on "academic probation";
2. Students who have been placed on "citizenship probation" because of unacceptable personal conduct;
3. Transfer students admitted on "provision."

Leadership activities include the following: intercollegiate athletics, student membership on faculty committees, Student Government and other student organization officers, class officers, *Year Book and Lighthouse* staffs, cheer leading, University Worship team, Coastland Crew, & drama groups.

## ***ACADEMIC SUSPENSION***

Students suspended for academic reasons must complete the following to be considered for readmission:

- Cannot reapply for one quarter;
- Must fulfill all other readmission requirements.

Readmission is not guaranteed; however, all applications will be reviewed by the Admissions director and the Dean of Students.

## **ACADEMIC DISMISSAL**

Students dismissed for academic reasons must complete the following to be considered for readmission:

- Cannot reapply for two quarters;
- Must fulfill all other readmission requirements.

Readmission is not guaranteed; however, all applications will be reviewed by the Admissions director and the Dean of Students.

It is our desire to bring those students back who are serious about pursuing their education at Coastland University. If you have any concerns about the decision of the dean or the admissions dept., contact the office of the President.

# GRADING AND EVALUATION

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are Granted according to the letter grades and quarter hours of credit. The grade-point average(GPA) is the number of quality points earned divided by the number of credit hours attempted.

Grade	Quality Point	Definition
A	4.0	Superior
A-	3.7	
B+	3.3	
B	3.0	Above average
B-	2.7	
C+	2.3	
C	2.0	Average
C-	1.7	
D+	1.3	
D	1.0	Passing
F	.0	Failure/Also given for all unofficial withdrawals
WF	.0	Failing work at time of official withdrawal after the tenth week of the quarter/Counted as "F" in grade-point average

**The following grades can be used, they do not factor in the GPA:**

O	Outstanding
S	Satisfactory
U	Unsatisfactory
W	Passing work at time of official withdrawal
I	Incomplete
CR/NC AU	Credit/No Credit, Audit

## INCOMPLETE GRADES

A grade of "I" may be given if circumstances beyond the student's control prevent completing the work. A faculty person, at his or her discretion, may extend an incomplete to a student for a stated period of time, not to exceed 30 days. Any incomplete for a period beyond 30 days, and not to exceed the end of the following quarter, must be approved by the Vice President for Academic Affairs.

## **CREDIT/NO CREDIT**

A student may elect to take a course on a Credit/No Credit basis with the following requirements:

1. The student must be full-time.
2. Only one course per quarter may be taken Credit/No Credit.
3. Courses in the major area may not be taken on a Credit/No Credit basis unless approval is given from the Division Chairperson.
4. A maximum of 9 Credit/No Credit hours will apply toward a degree.
5. English Composition (ENG120) may not be taken Credit/No Credit.
6. If a student plans to be a Christian education major, he/she may not take a class Credit/No Credit.

If a student elects to take a course Credit/No Credit, it must be done by the end of the second week of classes during the quarter or by the second day of classes during Winter Term and summer sessions. Forms must be filed with the Records Office. The instructor will be unaware of the decision to take the course on the Credit/No Credit basis. Only grades of "C" or higher earn an automatic "CR." Grades below "C" are recorded as "NC."

## **REPEATED COURSES**

A student may repeat once any course in which a grade below "C" ("C-," "D+," "D," or "F") was previously earned. When a course is repeated, the last grade and credits earned replace the previous grade in computing the student's GPA. All entries, however, remain a part of the student's permanent academic record.

## **AUDIT OF COURSES**

No credit is received when a course is audited; however, a transcript record is made. With the approval of the instructor, any student is eligible to audit any course for which the prerequisites have been met. Students may not register at the Records Office under this category until the first day of class on a space-available basis. Those auditing courses will be charged the current audit fee. No grades or evaluations of papers or tests are given. No change may be made from audit to credit, or credit to audit, after registration closes.

## **PERSONAL ENRICHMENT**

Courses for which prerequisites have been met may be taken for no credit with no record. With the approval of the instructor, a student is eligible to take any course for personal enrichment for which the prerequisites have been met. These are designated "personal enrichment." No grades or evaluations of papers or tests are given. No change may be made to include credit or audit after the second week of classes.

## **GRADE REPORTING**

At the midpoint of each quarter, below "C" grades are reported to the Director of Records. A progress report is then sent to each student who falls into this category. A copy also is sent to advisers and professors for counseling purposes. Mid-quarter grades are not recorded in any way on the student's permanent record. Final grade reports are sent to all students at the end of each term.

## **CHANGING FINAL GRADES OR RECORDS**

A final grade cannot be changed after it has been turned in to the Records Office unless there has been an error in calculation or assignment. In the event a non-routine change of grade becomes necessary, a written recommendation must be submitted by the faculty member to the Vice President for Academic Affairs within 90 days of the original grade submission. The vice president will determine the validity of the recommendation.

## ***CLASS ATTENDANCE***

Students are expected to attend all sessions of classes for which they are registered. Official excuses may be given by the university for absences due to university-sponsored activities, for illness, or other emergencies. Faculty may not take a penalty for a university-approved absence. A student is responsible directly to the instructor for all classes missed and to see that all work is made

up. A student failing to attend classes and not withdrawing officially will receive a grade of "F." Students are not allowed to attend classes for which they are not registered, unless the Instructor of the course approves for personal enrichment.

## **FINAL EXAMINATION POLICY**

A final examination is required in each course. It should be comprehensive in nature requiring the student to use the accumulated knowledge and skills of the whole course. The two hours of final examination are scheduled as part of the total hours required in the quarter.

Certain kinds of courses such as clinicals, practica, student teaching, studio instruction, and seminars may be exempted from final examinations on approval of the Vice President for Academic Affairs but must plan to meet for instruction in the scheduled time.

**Students may not take final examinations early for any reason. If a student is to be given a makeup examination, it must be given at a time later than the scheduled period.**

## **STUDENT HONESTY/CHEATING**

Students are expected to exhibit honesty in the classroom, in homework, in papers submitted to the instructor, and in quizzes or tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards such as the permitted use of notes for an examination or an "open book" test should be stated clearly by the instructor.

Cheating is defined as submitting work for academic evaluation that is not the student's own, copying answers from another student during an examination, using prepared notes or materials during an examination, or other misrepresentations of academic achievement submitted for evaluation and a grade.

Plagiarism in research writing is considered cheating. Plagiarism is defined by the MLA Handbook as "the act of using another person's ideas or expressions in writing without acknowledging the source... to repeat as your own someone else's sentences, more or less verbatim."

Students are expected to submit only their own work. They are expected to give credit when borrowing, quoting, or paraphrasing, using appropriate citations. An undergraduate student apprehended and charged in cheating, including plagiarism, during his or her college matriculation, is subject to the following discipline:

1. First incident of cheating--failure in paper or exam;
2. Second incident of cheating--failure in the course involved;
3. Third incident of cheating--dismissal from the university.

A graduate student is expected to understand clearly the nature of cheating and is subject to dismissal from the university for a single incident. Incidents of cheating and/or plagiarism will be investigated and judged by the appropriate graduate faculty.

Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the Vice President for Academic Affairs.

Unquestionable evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

A student who is not satisfied with the judgment may follow the grievance and appeal policies. (See below)

### **Academic Petition:**

Students may petition to waive or modify a policy or program requirement. The forms for a petition are found in the Records Office and should be completed with appropriate signatures from the faculty and division chairpersons as necessary. They are filed with the Director of Records who will review and approve or deny the requests. In some cases, the Director of Records will refer them to the Vice President for Academic Affairs.

## ***STUDENT GRIEVANCE AND APPEAL POLICY (Non-Academic)***

A student may seek recourse from any university nonacademic program or employment related dispute, alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1967, Title IX of the Educational Amendments Acts of 1973, Section 504 of the Rehabilitation Act of 1978, or other state or federal legislation through the following procedures:

### **Informal Procedure:**

1. The student should seek informal resolution with the individual department concerned before initiating a written complaint.
2. If the complaint is not satisfactorily resolved, the student may request a hearing with the Dean for Student Development.

3. If the complaint is not satisfactorily resolved at this level, the student may request a hearing with the President of the University.
4. If the complaint is not satisfactorily resolved at this level, the student may submit a written grievance form to the board of regents.

**It is our intent that the Biblical course of resolving issues be followed. We pray that most grievances can be resolved between the parties involved. That is why step one above is so important.**

**If all of the above steps fail, and you have to submit a written grievance, you must follow the Formal procedure as outlined on the next page.**

#### **Formal Procedure:**

1. The informal resolution may be ended at any time and the complainant may begin the formal procedure by submitting a written grievance form within 30 days of the event or action. Grievance forms are available in the office of the Dean of Student Development.
2. A hearing with the Dean of Students, which will ordinarily be held within fifteen working days from the filing of the written grievance.
3. If the complaint is not satisfactorily resolved with the Dean, the student may then request, within fifteen working days, a hearing with the President of the University. This hearing will be held within fifteen working days following the request.
4. If the complaint is not satisfactorily resolved with the President, the student may then request, within fifteen working days, a hearing with the Student Judiciary Committee, which will make recommendations back to the President within fifteen working days.
5. If the complaint is not satisfactorily resolved with the Student Judiciary Committee and the President, the student may then request, within fifteen working days, the case will be heard by the Board of Regents. This final hearing will ordinarily take place within fifteen working days.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances.

**The complainant will be notified of results at each step of the grievance process. All grievances, with all papers, recommendations, and decisions related to**

federal or state regulations, will be reported to the Vice President for Academic Affairs in whose office all files will be kept.

Because grievance and appeal processes are private university administrative hearings, legal counsel or representation is inappropriate.

## ***STUDENT GRIEVANCE AND APPEAL POLICY (Academic)***

A student who has a grievance related to a course grade or an academic policy decision, including those believed to be discriminatory based on race, national origin, color, sex, disability, or age, should follow the following procedures for resolution.

Students must begin with the awareness that the university follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. These differ widely from professor to professor and from college to college. Coastland University allows its instructors independence in following generally accepted practices.

### **I. Protest of a Grade**

If the student feels that an instructor has not followed fair practice nor followed his or her own published grading policy, the following procedures should be followed:

#### **Informal Procedure:**

1. The student should contact the professor for a full explanation of the grade given and the basis for making the grade.
2. If there is no resolution of the problem, the student may request a review with the Division Chairperson (or the Vice President for Academic Affairs if the complaint involves the Chairperson).
3. The Chairperson or the Vice President will notify the faculty member of the grievance and its nature and seek to mediate the dispute through the following steps:
  - 3.1. Informal discussion of the facts of the case seeking resolution within fifteen working days.
  - 3.2. If the faculty member's stated policy for calculating the grade has not been followed, the Chairperson or Vice President will insist that it be followed.

3.3. If the dispute is about a grade on a specific paper or an examination, the Chairperson or Vice President will request that the professor reevaluate the paper or the examination to examine the grade given.

If the student is not satisfied with this informal process, the formal procedure may be initiated.

#### **Formal Procedure:**

4. The informal resolution may be ended at any time and the complainant may begin the formal procedure by submitting a written grievance form within 30 days of receiving the grade. Grievance forms are available in the office of the Vice President for Academic Affairs or the Academic Dean.
5. The Chairperson or the Vice President, within fifteen working days, will request a second reading of the specific paper or examination by two faculty members with knowledge in the academic discipline. They will submit their evaluations to the Chairperson or Vice President within fifteen working days. That person will make a judgment, within fifteen working days, as to whether the grade has been definitely misevaluated by more than one full grade. If so, the grade may then be changed by the academic administration. The decision of the Vice President for Academic Affairs will be final in all grade disputes.

The complainant will be notified of results at each step of the grievance process. All grievances, with all papers, recommendations, and decisions related to federal or state regulations, will be reported to the Vice President for Academic Affairs in whose office all files will be kept.

#### **II. Protest of Policy**

If a student believes that the university has not followed published policies regarding academic decisions or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504, the student may follow the following procedures:

#### **Informal Procedure:**

1. The student should contact the person who has made the decision for a full explanation of the university policy, or the federal or state policy, and how the policy was followed. If the university policy has been followed, that should resolve the complaint.
2. If the complaint is not satisfactorily resolved, the student may request a hearing with the Division Chairperson.
3. If the complaint is not satisfactorily resolved with the Division Chairperson or Associate Dean, the student may request a hearing with the Vice President for Academic Affairs or the Academic Dean.
4. If the complaint is not satisfactorily resolved with the Vice President informally, the formal procedure may be initiated.

### **Formal Procedure:**

5. The informal resolution may be ended at any time and the complainant may begin the formal procedure by submitting a written grievance form within 30 days of the policy decision. Grievance forms are available in the Office of the Vice President for Academic Affairs.
6. The student may then make a request, within fifteen working days, for a hearing with the Vice President for Academic Affairs or the Academic Dean to review the formal grievance.
7. If the complaint is not satisfactorily resolved with the Vice President, the student may then request, within fifteen working days, a hearing with the Academic Affairs Council of the university.

The decision of the Academic Affairs Council will be made within fifteen working days of such a request and will be final in all academic policy disputes.

The complainant will be notified of results at each step of the grievance process. All grievances, with all papers, recommendations, and decisions related to federal or state regulations, will be reported to the Vice President for Academic Affairs in whose office all files will be kept.

Because grievance and appeal processes are private university administrative hearings, legal counsel or representation is inappropriate.

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# WAYS TO EARN UNIVERSITY CREDIT TOWARD A DEGREE

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## CREDIT THROUGH CLASSROOM STUDY

The normal way to earn university credit is by registering in the quarter programs of the university, attending classes under the instruction of a university professor, submitting the required work, and passing the required examinations.

## CREDIT BY TRANSFER

Students who have attended other colleges or universities may be admitted at advanced levels, depending on the amount of credit transferable from the other institutions. Transcripts of all other university work must be submitted with other admission credentials at the time of application. Students should request that original transcripts be sent directly to the Coastland University Records Office from the office of the registrar at the college or university attended.

## CREDIT BY ADVANCED PLACEMENT EXAMINATIONS

Many high schools offer Advanced Placement (AP) courses to students. These are evaluated as sub equivalent to university freshman level courses and appropriate credit will be given for grades of 3.0 or above.

All of the other following requests for credit are subject to the completion of 12 credits in the traditional college classroom, acceptance into a major, and the achievement of a grade-point index of 2.0, as well as approval by the appropriate offices and advisers.

## CREDIT BY ACHIEVEMENT EXAMINATIONS

The College Level Examination Program (CLEP) and the Proficiency Examination Program (PEP) offer examinations of university-level achievement. Scores on selected examinations at a level of "C" or above will be acceptable for

credit in appropriate areas. Examinations can be scheduled by the Center for Student Support Services after consulting with the Director of Records.

## **CREDIT BY ASSESSMENT**

Students with life experience education may have developed a body of information equivalent to university-level learning. This may be from work experience, institutions that do not have accreditation, or other non-transcribed learning. After a student has been admitted into a major and has accumulated at least twelve classroom credits, assessment of such learning may be attempted. Students must work through their advisers. Guidelines are available in the Records Office or Assessment Office.

## **CREDIT BY INDEPENDENT STUDY**

Students with special learning goals or with complicated lives and schedules may find it possible to develop a limited plan of study with a faculty mentor on an independent basis for part of the university experience. After a student has been admitted into a major and has met specific criteria, such independent study may be an option. Interested students must work through their advisers. Guidelines for Independent Study are available in the Records Office.

## **CREDIT BY PRACTICAL INTERNSHIP**

Practical application of learning is a requirement in some majors and an optional experience in others. Interested students may ask advisers about opportunities for supervised practical learning experiences in the work place.

## **CREDIT THROUGH DISTANCE LEARNING**

Some courses are available through a combination of internet, audio/videotapes, written assignments, reading assignments, and applied projects.

## **CREDIT THROUGH ONLINE PROGRAMS**

As universities develop more and more access to learning, many courses are available through the Internet. You can earn credit by enrolling in our online program, Nautilus.

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# ACADEMIC HONORS

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## DEAN'S LIST

At the end of Fall and Spring quarter, a Dean's List is published which includes all students who have passed a minimum of 12 quarter hours with a grade-point average of 3.5 or higher. The twelve hours must be passed with a letter grade other than "CR."

## HONORS COURSES

Honors courses in a student's major are provided for students who have at least a "B" average in their university work as a whole and also in their major subjects.

# GRADUATION PROCEDURES AND HONORS

Application for graduation must be made prior to the student's final quarter, preferably two quarters before graduation. The application form must be completed and signed by all academic advisers. A student may complete his/her requirements at midyear, in the spring, or in the summer. Commencement exercises are held in December and May. Undergraduate students whose graduation is conditional upon Spring or summer school attendance may be Granted the right to special participation in the December commencement exercises before all graduation requirements have been met. The degree would then be awarded in August, after all degree requirements have been completed.

Attendance at graduation exercises is required. Petitions for the "in absentia" granting of degrees must be approved by the Vice President for Academic Affairs.

Graduation honors is a recognition given to baccalaureate students at commencement to acknowledge outstanding grade-point averages earned.

## Eligibility for honors:

1. A minimum of 40 graded hours must be from Coastland University.

No honors are awarded at the Associate degree level. Bachelor and above degree candidates are awarded honors as follows: GPA of 3.5 or higher, with honors, "cum laude"; GPA 3.7 or higher, with high honors, "magna cum laude"; GPA 3.9 or higher, with highest honors, "summa cum laude." at 4.0

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# STUDENT LIFE AND ACTIVITIES

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Student organizations and other activities provide extracurricular opportunities on campus in leadership and personal growth. Students are encouraged to participate in a variety of campus student organizations and activities with the intent to develop leadership skills as well as grow spiritually. The following groups and activities are designed to meet students' needs and interests.

## STUDENT DEVELOPMENT

### Purpose:

The Coastland University mission statement emphasizes the development of students for service to God and man. The emphasis of the Center for Student Development is on helping students to achieve this growth by being concerned about the environment outside of the formal classroom-lecture-laboratory setting. Thus, the following statement of purpose:

The Center for Student Development purposes to help students grow and develop ministerially (their ministry objectives), intellectually, physically, spiritually, and socially by structuring the campus environment in ways that will give each student the opportunity and potential for such personal growth.

Luke 2:52 states that Jesus " . . . grew in wisdom and stature, and in favor with God and man." Student Development attempts to evaluate all programs and services with this model in mind.

## ***STUDENT GOVERNMENT ORGANIZATION***

The Coastland University Student Government Organization (SGO) represents students in matters of self-government and problems of mutual interest to the student body and the university. Student Government is made up of an executive board (president, vice president, secretary, treasurer, and chaplain), and a senate made up of representatives from each club and organization. The senate gives immediate direction to student committees which assist in social and religious activities, student organizations, and community service. The Coastland University Student Government Organization represents the concerns of the students to the university administration and elects students to sit as members on university faculty committees.

## **STUDENT ACTIVITIES COUNCIL**

The Student Activities Council (SAC) consists of 4 student coordinators who organize campus activities. SAC activities are designed to promote spiritual growth, develop and maintain school spirit, and provide fun and meaningful programs for students, faculty, staff, and the community. Activities planned by the council range in interest, appeal, and complexity. Traditional events include Homecoming activities, Parents' Weekend, Spring Fling, an annual retreat, our beach gathering, and one community outreach. The purpose of the Student Activities Council is to provide opportunities for students to interact socially, spiritually, and intellectually outside of the classroom.

## **SPIRITUAL LIFE**

Providing spiritual growth opportunities for students is a hallmark of Coastland University. Students are constantly introduced to many different growth opportunities, including the classroom, where faculty integrate faith and learning and have a vital interest in the spiritual life of students. This interest in the spiritual life of a student extends beyond the classroom and into chapel.

Chapel is held on 3<sup>rd</sup> Saturday of each month in the evening. Chapel attendance is required and is a time for the university community to join together for worship and growth. But spiritual growth opportunities are not limited to chapel.

Our classes have weekly devotional times as well as growth groups for fellowship, accountability, prayer, and Bible study.

We also have many outreach events and evangelism opportunities. It is expected that students of Coastland University are actively sharing their faith and Gospel of Jesus Christ everywhere they go.

Coastland University also plans and promotes several short-term mission trips through the year. These trips can take a person to an urban setting or halfway around the world, ministering in a variety of ways. We work closely with Safe Harbor International Relief. A student can also take part in service through local ministry organizations and on-campus student organizations.

All of these opportunities are designed to sharpen each student's talents and gifts for ministry.

## **PERFORMING ARTS**

We are in the process of developing this dept. If you are interested, let us know.

## **PUBLICATIONS**

Staff positions on the *Navigator* (the student newspaper) and the *Lighthouse* (the university yearbook) are available for students interested in writing, photography, layout, and editing for the print media. Some credit toward your tuition will be considered for editorial positions.

The *Navigator* is published every other week and distributed to each student. The newspaper covers many aspects of campus life through accurate and investigative reporting.

The *Lighthouse* is created throughout the year by a highly motivated publishing staff. The *Lighthouse* covers the entire year's events and is printed at the end of the Spring quarter, with distribution occurring in early June (our summer session). Using themes, color photos, and creative touches from the editorial staff, each yearbook has a unique look and approach to capturing the memories of the school year.

## **STUDENT ORGANIZATIONS**

Coastland University proudly offers many opportunities for students to be involved in extracurricular activities. Student organizations are organized and run by students and are designed to meet a variety of interests. Student organizations exist in the areas of spiritual life, social life, academic clubs, student activities, student government, and student publications. Other student leadership opportunities exist in the New Student Orientation Program and in our many student ministries. For a listing of specific organizations, please call the Center for Student Development Office.

## **ATHLETICS**

The Coastland University athletic program is an integral part of the institution's total education program, subject to the same aims, policies, and objectives as other institutional programs. One main purpose of the program is to provide the benefits of quality participation to as many men and women athletes as possible.

The "Coastland Crew" will compete in Yacht racing, volleyball, surfing, hiking, and bicycling.

The Physical Education and Intramural Sports departments provide vital programs to the students as well.

### **Fellowship of Christian Athletes**

Fellowship of Christian Athletes (FCA) is a group of athletes that is seeking to spread the news of Jesus Christ to others. FCA works to improve the reputation of varsity athletes on campus, to minister to non-Christian athletes, and to help the members in their spiritual growth. Membership is open to anyone who is a current or past member of an athletic program (including athletic training and cheerleading).

### **OUR LOCAL COFFEE HOUSE - 'STUDENT CENTER'**

As the "living room" or the "hearthstone" of the university, the 'Student Center' provides for the 'getting to know and understand one another' through informal association outside the classroom. This is now Starbucks by the Lowes center.

Many study groups go there to meet with each other. Our teachers are also open to meeting with students there for more in depth discussion.

The Student Center (Starbucks by Lowes) is part of the educational program of the university. We not only become a light to our community – it is a place where true discipleship can take place.

### **TESTING AND COUNSELING SERVICES**

The Center for Student Support Services is the department where students can receive academic support services and counseling. At the Center students may

schedule to take the College Level Examination Program (CLEP), DANTES by Education Testing Service, the Scholastic Aptitude Test (SAT), the American College Testing Program (ACT), and the Miller Analogies Test (MAT). These tests are scheduled individually except for the ACT which is given on national test dates.

The counseling process at Coastland University centers on how the university can best assist each student to develop skills, abilities, and potential within the academic, social, spiritual, physical, and emotional climate of the campus. Counseling for each student is done professionally and in the strictest confidence.

Tutoring services are available on a limited basis in all basic education and many specialized classes. Recommended tutors are trained and paid to assist their fellow students. This program has proved to be beneficial for the students as well as the faculty. One of the main goals is to strengthen each student's basic skills level so that further academic development is experienced.

Career planning is a developmental process that occurs over the lifetime of the individual. The counselors keep this fact before them as a foundational assumption. They attempt to teach life/work skills that can be used by individuals throughout their lives. The Center also encourages graduating students to seek employment that will best use their individual talents as well as be consistent with previous education, skills, and sense of God's will for their lives.

Students at Coastland have available a wide variety of career services: career counseling and testing; academic advising; a career resource library of occupational and educational information; computer-assisted career guidance and information; newsletters about careers, internships, and job-hunting (both career and summer/part-time); and seminars on resume writing, interviewing, decision-making, dress for success, and job search strategies and skills.

# STANDARDS OF CONDUCT

Coastland University, as a Christian university, is a community joined together to further academic achievement, personal development, and spiritual growth. Together the community seeks to honor Christ by integrating faith, learning, and living while its members' hearts and lives mature in relationship to Jesus Christ and each other. With this purpose, it is imperative that each member of this community is committed to Christ, and living by the standards set forth in the Bible.

Living in community with others is a sacred privilege and a quality of relationship in our community. This quality is emulated by demonstration of God's grace. Coastland University, therefore, places great value on the following relationship characteristics: 1) being dependent and accountable to one another; 2) serving one another in the university, local church, and community; 3) supporting one another, especially those experiencing personal trials; 4) resolving problems through loving confrontation; and 5) restoring relationships that have been hurt.

Faith in God's Word should lead to behavior that displays His authority in our lives. The following statements exhibit the university's continuing desire to integrate faith and action in a relevant manner. However, these positions are not set forth as an index of Christianity.

Scripture teaches that certain attributes such as love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control are to be manifested by members of the Christian community (Gal. 5:22,23).

As a Christian University, it is expected that students and faculty will display the fruit of the Holy Spirit in all their interactions.

By contrast, Scripture condemns such attitudes as greed, jealousy, pride, lust, anger that leads to sin, an unforgiving spirit, harmful discrimination, and prejudice. Furthermore, certain behaviors are expressly prohibited by Scripture. These include theft, lying, dishonesty, gossip, slander, profanity, vulgarity, adultery, homosexual behavior, premarital sex, drunkenness, gluttony, immodesty, and occult practices. Anyone who does any of these without repentance will be considered withdrawn from Coastland.

Corporate worship aids in community building and support of the body of Christ. We gather as a community at special times for worship & fellowship.

Scripture teaches that all actions (work, study, play) should be performed to the glory of God. The university endeavors, therefore, to be selective in choices of entertainment and recreation, promoting those which strengthen the body of Christ and avoiding those which would diminish sensitivity to Christian responsibility.

All Coastland University students are expected to keep the rules of the university from the time they are accepted for admission to the university until they either graduate or officially withdraw from school (this includes vacation times). Further, we would hope that you would carry those practices throughout your life and ministry. If you deviate from Biblical principals after graduation or withdraw from the University, we will deny any transcript requests and disassociate you from any participation at Coastland.

All activities, social gatherings, outings, or campus programs sponsored by student groups or by an individual must have plans submitted for approval in advance to the Center for Student Development.

All automobiles must be registered with Student Development and a permit secured and positioned on the automobile properly.

Students desiring to be married during the school year must notify the university President at least 60 days in advance.

Students, at the time of their application for admission, agree to live within the framework of the university's student code of conduct. Any violation of behavior standards of the university would be sufficient reason for placing the student on probation, suspension, dismissal, or in some instances, withdrawal from school.

Each student is responsible to be familiar with these regulations and to abide by them consistently. Holding to the commands of scripture is paramount to being a student and graduating from Coastland University.

## **ATTENDANCE AT CHAPEL**

Regular attendance at chapel is required for all students. Chapel is the 3<sup>rd</sup> Saturday of each month – 7PM.

# UNIVERSITY TUITION EXPENSES AND FINANCIAL AID

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## UNIVERSITY CHARGES

It has always been the intent of Coastland University to keep the benefits of education within the financial possibilities of all who wish to attend. This is done by charging the student less than the actual cost.

## TUITION

Tuition charges include all academic services except those that require special fees.

Tuition	\$85.00 per credit hour
Late/Change Registration Fee	\$25.00 additional chg.
Practicum/Internship	\$25.00 per credit hour
Audit	\$85.00 per class
Application	\$25.00
Registration	\$25.00
Books	varies
Other materials	varies
Teaching/Biblical Counseling Practicum Fee	\$50.00 per credit hour
Graduate Application Fee	\$50.00
Independent Study Fee	\$30.00 per credit hour
Transcript Fee	\$3.00 per request

## GENERAL FEES

Mission Trips	\$75.00 per credit hour
Credits-in-Escrow	\$85.00 per course
Personal Enrichment (No record, no credit)	\$50.00 per course

## EXAMINATION/ASSESSMENT FEES

Portfolio Opening Fee: \_\_\_\_\_

Option 1	\$100.00
Option 2	\$150.00
Assessed Credit Fee	\$40.00 per credit hour
Credit by Examination	\$25.00 per credit hour

## PAYMENT TERMS

Payment in full is due when you complete your registration each quarter.

## AVAILABLE PAYMENT PLANS:

### PLAN ONE - CASH

This includes personal checks and cashier checks.

### PLAN TWO - LOANS

Wells Fargo offers loans to students at a reduced rate.

### PLAN THREE – WORK STUDY PROGRAM

Please see the Vice President of Financial Affairs to see if you qualify for this program.

### PLAN FOUR - INSTALLMENT

Based on what you can afford to pay each month. If this does not add up to the total due, you will have to apply for a scholarship and/or financial aid.

## REFUNDS

Registration is an agreement between the student and the university. If a student withdraws, a refund may be given, depending upon the period of time that has passed from the beginning of the quarter. Refunds apply to those completely withdrawing from school, not to those who drop a course.

## NOTICE ABOUT WITHDRAWAL

Failure to pay does not withdraw a student from classes. Should one decide not to attend Coastland University, the Records Office must be notified before the completion of the first two weeks of the quarter in order to receive 100% refund.

If a student does not formally withdraw through the Records Office, grades of "F" will be given for the quarter. The following table reflects the percentage/amount of refund allowable to those who completely withdraw from school:

Tuition & Fee	Tuition Refund
During the first week	100%
During the second week	80%
During the third week	50%
During the fourth week	25%
During the fifth week	5%

**No refunds after the fifth week.**

\*Special fees, such as private lesson fees, are refundable according to the same percentages as tuition.

## REFUND AND REPAYMENT POLICY FOR STUDENTS RECEIVING FINANCIAL AID

This policy does not apply to a student who withdraws from some classes but continues to be enrolled in other classes. It only applies when the student fails to register for the period of enrollment for which he/she was charged, or if the student withdraws, drops out, takes an unapproved leave of absence, fails to return from an approved leave of absence, is expelled, or otherwise fails to complete the period of enrollment for which he/she was charged.

## OTHER INFORMATION

A student may not register for the next quarter, term, or session or receive a transcript unless all charges are paid in full (or paid as agreed through our scholarship program).

The university is not responsible for the loss of personal property on campus. Students are accountable for materials and equipment issued to them. Damage to property must be paid for by those responsible.

Any damage to library books or property will be paid for the student.

The university does not have health insurance for students and will not be responsible for any health-related charges.

Students are responsible for all their living expenses, including, but not limited to: Housing, Food, Healthcare, Recreation, Clothing, Etc.

## ***SCOLARSHIPS***

For our scholarship program, we rely on donations from churches, organizations, and individuals. If you know of someone or a company who may be interested in the tax benefits of donating to Coastland University, have them call the office of the President.

Scholarships are given on the basis of need and academic/ministry performance. If you have financial need, fill out an application. Don't let money stop you from coming to Coastland University!

### **Church Support**

Many students may find significant support from their home churches. We encourage students to speak with their pastor regarding the possibility of their home church assisting them with educational expenses. Students should share needs with family, friends, and home fellowship, asking them for prayer and support.

### **Off-Campus Employment**

The Bible College's location in Southern California allows for tremendous job opportunities for full-time and part-time employment. Many employers are more than willing to work around class schedules.

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## ***STUDENT FINANCIAL AID***

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### **GENERAL INFORMATION**

The role of financial aid at Coastland University is to make a quality Christian education affordable to each and every student who qualifies.

**Criteria for Aid:** Students at Coastland University qualify for financial aid by virtue of their need, academic performance, major area of study, or ministry potential. For the purposes of student financial aid, "need" is defined as the difference between the total cost of education and the amount a family may be expected to contribute toward that education. Most financial aid at Coastland

University is awarded on the basis of demonstrated need. In addition, most forms of federal, state, and institutional financial aid are intended to assist those students who have not already earned a first baccalaureate degree.

**Types of Aid:** Student financial aid can be classified under four major headings: scholarships, Grants, loans, and work programs.

Scholarships and Grants are both forms of non-repayable aid. The term "scholarship" usually is applied to an award which recognizes academic achievement or promise. Sometimes the amount of a scholarship depends on the financial need of the recipient. Grants are based solely on financial need.

Loans and work programs are forms of self-help aid. Student loans often contain desirable features such as deferred payments during periods of schooling, low interest rates, interest subsidies, or provision for working off the loan obligation through future service in a particular profession. Work assignments connected with the student aid program consist of part-time campus jobs.

**Applying for Aid:** All students desiring financial aid must submit the Free Application for Federal Student Aid (FAFSA)--available through the high school guidance office or the Financial Aid Office. Instead of mailing this application to the federal processing center, you will mail it to Coastland University for evaluation. After evaluation by our Financial Aid Office, this information is used to determine the kinds and amounts of need-based aid for which the student qualifies.

**Awarding of Aid:**

The aid package offered to an applicant consists of a combination of scholarships, Grants, loans, or work, depending upon the recipient's aid eligibility. Failure to register at the beginning of a quarter, or enrollment for fewer than the required number of credit hours, automatically cancels all awards for the quarter. A financial aid recipient who officially withdraws from the university or drops below the required number of credit hours during the refund period of a quarter will have an adjustment made in the student aid package.

It is our goal to provide the education needed to enter Ministry at a cost that students can afford. If you feel you have a legitimate need for aid, contact the Director of Financial Aid.

## A STUDENT'S RIGHT TO KNOW

### A student has the right to know:

- What financial assistance is available, including information on all Federal, State, and Institutional financial aid programs.
- The deadlines for submitting applications for each of the financial aid programs available.
- The cost of attending the institution and the school's refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition and fees, room and board, travel, books and supplies, personal and miscellaneous expenses, etc., are considered in your budget.
- What resources (such as parental contribution, other financial aid, your assets, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
- An explanation of the various programs in your student aid package. If you believe you have been treated unfairly, you may request reconsideration of the award which was made to you.
- What portion of the financial aid you received must be repaid, and what portion is 'free' aid. If the aid is a loan, you have the right to know what the interest rate is, the total amount that must be repaid, the payback procedures, the length of the time you have to repay the loan, and when repayment is to begin.

## STUDENT RESPONSIBILITIES

It is your responsibility to:

- Review and consider all information about the school's program before you enroll.
- Complete all application forms accurately and submit them on time to the right place.
- Pay special attention to and accurately complete your application for student aid. Errors can result in long delays in your receipt of financial aid. Intentional misreporting of information on application forms for federal financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the agency to which you submitted your application.
- Read and understand all forms that you are asked to sign and keep copies of them.
- Accept responsibility for all agreements you sign.
- Notify the lender of changes in your name, address, or school status if you have a loan.
- Perform in a satisfactory manner the work that is agreed upon in accepting a university Work-Study award.
- Know and comply with the deadlines for application or reapplication for aid.
- Know and comply with your school's refund procedures.

For further information regarding financial aid opportunities, contact the Financial Aid Office. Phone 949-713-9463. Email: [admissions@ccbcu.edu](mailto:admissions@ccbcu.edu)

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# COURSES OF INSTRUCTION

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## DIVISIONS OF INSTRUCTION - UNDERGRADUATE

- V. **Division of Sciences and Creation – Dr. Keith Wanser, Chairperson**

Creation Science

- VI. **Division of Theology – Dr. Chris Fowler, Chairperson**

Theology

- VII. **Division of Divinity & Pastoral Training – Dr./Pastor Michael Foel, Chairperson**

Pastoral Care and Counseling

Youth Ministry

Biblical Counseling

Divinity

- VIII. **Division of Biblical Studies – Dr. Chris Fowler & Jim Beasley, M.Div.**

Biblical Studies

Christian Education

### ***Division of Sciences and Creation***

This division is still in development. If you are interested in seeking a degree in Creation Science or Computer Application in Ministry please email us or call us and let us know. Email: [science@ccbcu.edu](mailto:science@ccbcu.edu) 949-444-0321

## *Division of Theology*

The purpose of the Theology program is to give students a solid Biblical foundation with a special emphasis in Theology. It is ideal as an academic and spiritual foundation for those called into ministry or apologetics. The emphasis of this program is Biblical doctrine and philosophy.

### ASSOCIATE DEGREE IN THEOLOGY

1. Completion of 62 quarter hours.
2. Cumulative GPA of 2.0 or higher.
3. Completion of at least 24 quarter hours in the major area (THL 101-299) with a GPA of 2.0 or higher.
4. Completion of general education requirements for Associate degrees.

Please see the Undergraduate Courses section of this catalog for classes.

### BACHELOR DEGREE IN THEOLOGY

1. Completion of 124 quarter hours (including your AA hours).
2. Cumulative GPA of 2.0 or higher.
3. Completion of at least 40 quarter hours in the major area (TH 201-299) with a GPA of 2.25 or higher.
4. Completion of general education requirements for Bachelor's degrees.

## ***Division of Divinity/Pastoral Training***

The purpose of the Divinity/Pastoral Training program is to give students a solid Biblical foundation with a special emphasis in Pastoral ministry. This includes Youth Ministry and missions. It is ideal as an academic and spiritual foundation for those called into ministry as Pastors or missionaries. The emphasis of this program is practical application of Biblical doctrine and preaching.

### **NO ASSOCIATE DEGREE IS OFFERED IN THIS DIVISION**

If you plan to major in Divinity or Pastoral Care and Counseling, you can take any associate degree emphasis God leads you to.

You can view all our courses in the COURSES section of this catalog.

### **BACHELOR DEGREE IN PASTORAL CARE AND COUNSELING/YOUTH MINISTRY**

5. Completion of 124 quarter hours (including your AA hours).
6. Cumulative GPA of 2.0 or higher.
7. Completion of at least 40 quarter hours in the major area (M, TH, CL 201-299) with a GPA of 2.25 or higher.
8. Completion of general education requirements for Bachelor's degrees.

## ***DIVISION OF BIBLICAL STUDIES***

The purpose of the Biblical Studies program is to give students a solid Biblical foundation with a special emphasis in Bibliology. It is ideal as an academic and spiritual foundation for those called into ministry as apologists, teachers, and Pastors. The emphasis of this program is interpreting the Biblical text.

## ASSOCIATE DEGREE IN BIBLICAL STUDIES

5. Completion of 62 quarter hours.
6. Cumulative GPA of 2.0 or higher.
7. Completion of at least 24 quarter hours in the major area (OT, NT 101-299) with a GPA of 2.0 or higher.
8. Completion of general education requirements for Associate degrees.

## BACHELOR DEGREE IN BIBLICAL STUDIES/CHRISTIAN EDUCATION

9. Completion of 124 quarter hours (including your AA hours).
10. Cumulative GPA of 2.0 or higher.
11. Completion of at least 40 quarter hours in the major area (OT, NT, M 101-299) with a GPA of 2.25 or higher.
12. Completion of general education requirements for Bachelor's degrees.

# Undergraduate Classes

All classes are 2 credits unless otherwise noted.

## Christian Living

### **CL 165: Spiritual Warfare**

This course looks at Satan's strategies, the armor of God, Christian warfare, angels, and keys to overcoming the attacks of Satan.

### **CL 105: Biblical Servanthood**

An in-depth look at the role of the servant as portrayed in Scripture. Discussions on the meaning of servanthood, the attributes of a servant, the challenges of servanthood, spiritual warfare in the servant's life, problems in ministry, and revival as a result of service.

### **CL 110: Christian Ethics**

A biblical perspective on ethical choices confronting Christians today, including abortion, euthanasia, medical/genetic research, participation in war, poverty and prejudice in society, racism, social mores, homosexuality, extra and premarital sexuality, divorce, remarriage & business ethics.

### **CL 165: Spiritual Life**

A biblical look at issues affecting our spirituality such as prayer, fasting, devotions, personal Bible study, etc.

### **CL 170: The Pastor's Wife**

(Open to women only.) A look at the ministry of a pastor's wife. Topics covered include inner spiritual life, devotions, and personal study; the spirit-controlled life of thought, word, and deed; the role of the Pastor's wife in the church.

### **CL 610: The Pastoral Ministry**

Pre requisites: OT101-102, NT101-102, TH140. (Open to men only.) A biblical look at the New Testament ministry of pastor/teacher for those feeling the call of God into full-time pastoral ministry and planning to pursue additional training after graduation.

Topics include the pastor's prayer life, study life, family life, spiritual gifts, elders and deacons,

teaching the Word, counseling, weddings and funerals, accounting, music ministry, children's ministry and Para church ministries.

**CL 620: Pastoral Care Ministry**

(Permission of instructor required.) An in-depth study of the pastor's role as counselor, chaplain and shepherd, including hospital, prison, nursing home, funeral and hospice ministry.

**CL 650: Symposium For Pastors (1cr.)**

(Open to men who feel called of God to be pastors.) A weekly roundtable discussion of the practical aspects of how to plant a church, church government, bylaws, state requirements, IRS exemptions, pitfalls to avoid, appointing elders and deacons, outreach ministries, preparing Bible studies, proper attitudes and pastoral care. Recommended for future pastors.

**Computer**

COM201: Computer and Ministry – strategies and use (1 cr)

**History**

**H 105: Church History**

A survey of church history from its beginning to the present. Topics include the apostolic church, the old Catholic church, the imperial Catholic church, the church fathers, the Dark Ages, the Middle Ages, Lutheran Reformation, Calvinism and Anabaptism, the Great Awakening, and Christianity in the 19th and 20th Century.

**H 120: History of Ancient Israel**

This course will examine Israel's history through the patriarchal period, the Egyptian period, the wilderness experience, the conquest, the period of judges, the period of the united and divided kingdom, and the exilic and post-exilic periods.

**H 115: Monarchs of Israel and Judah**

A survey course of the kings of Israel and Judah beginning with King Saul and continuing through Hoshea and Zedekiah. The course concludes with the fall of Judah.

**H 140: Chronology of Biblical Revelation**

A chronological survey of the entire Bible from creation to the New Jerusalem, examining progressive revelation of absolute truth.

### **H 201: World Civilization**

A chronological survey of the history of the World and the major civilizations that have impacted modern society.

## **Ministry**

### **M 100: Principles of Ministry (2 cr)**

Examines the concept that “ministry takes place when divine resources meet human needs through loving channels to the glory of God.” The seven churches of Revelation are studied in depth as well as the model church of I Thessalonians 1-1. The principles found in these passages are applied to ministry within and outside the church.

### **M 150: Preaching (Teaching Techniques) (2 cr)**

A practical course in preaching. Students will deliver one or more messages before their peers and be critiqued by the class.

### **M 198: Short Term Mission Trip (4 cr)**

All students at CCBC are required to participate in a short-term mission trip to another country and culture. Students perform manual labor and minister as needed. A small fee will cover transportation, insurance, etc.

### **M 199: Practical Christian Ministry(3 cr)**

Students will provide practical support to the many areas of the Bible College and church. Opportunities include service in kitchen work, library, audio-visual, office, housekeeping, maintenance, landscaping, security, and others. Students will be assigned an area of Practical Christian Ministry prior to registration.

### **M 110: Ministering to Women and Children**

(Open to women only). A practical course on how to structure a ministry to teach women and children in a church setting.

**M 112: Women's Discipleship(1cr.)**

(Open to women only). A course in leadership, teaching women how to disciple younger women in the faith while providing the opportunity for those who are younger in the Lord to be disciplined by older women.

**M 111: Men's Discipleship(1cr.)**

(Open to men only). A course in leadership, teaching men how to disciple younger men in the faith while providing an opportunity for those who are younger in the Lord to be disciplined by older men.

**M 120: Introduction to Biblical Counseling**

This course defines biblical counseling; emphasizes the importance of God's Word, the Holy Spirit, prayer and the church body in counseling; discusses who is equipped to counsel; and looks at foundational truths for the counseling situation.

**M 201: Homiletics**

A course in expository preaching. Students will study Bible teaching throughout the history of Christianity and will explore definition, design, discipline, delivery, and dependency in Bible teaching and preaching.

**M 150: Evangelism**

The purpose of this course is to help students gain confidence in sharing the Gospel of our Lord Jesus Christ. This will be accomplished in two phases: first will be instruction on how to share 1:1 and street evangelism; the second phase will be techniques on proclaiming the Gospel from the pulpit.

**M 155: Missions**

This course explores the history of missions, the mission, the work in the mission field, the life of the missionary, and knowing the call to missions.

**M 156: Ambassadorship**

This course is designed to provide students with a biblical and practical perspective on Christian representation both at home and abroad. A look at short-term, long-term and lifetime missions, along with lifestyle evangelism. This course is an effective way to "count the cost" before launching out into the Great Commission.

**M 157: Perspective on World Missions**

A look at the world Christian movement from a biblical, historical, sociological, and strategic perspective.

**M 158: Urban Ministry**

This course provides exposure to the needs of our broken urban communities for reconciliation to

Jesus Christ and the body of Christ.

**M 160: Ministering to the Hurting**

This course examines the biblical basis of pain; poverty and homelessness; anxiety, fear and phobias;

depression; sickness and chronic pain; child abuse; divorce; and loss, death, and bereavement.

Students will have the opportunity to minister in jails, prisons, hospitals, and convalescent homes.

**M 165: Developing Body Ministry**

This course looks at the components of the body of Christ, examining the position of deacon and elder and trends in the church nationwide.

**M 170: Youth Ministry**

An introduction to youth ministry, focusing on the youth teacher and leader; how to start a youth ministry; the youth pastor and parents; the youth pastor & the law; counseling youth; the teenager's world, & the pitfalls and rewards of this ministry.

**M 175: Children's Ministry**

An overview of all aspects of children's ministry for those who plan to work with children in a ministry

setting. Students will learn how to accurately communicate and represent the Word of God and our Lord and Savior Jesus Christ to children, newborn through 12 years old. Topics include evangelism, learning levels, discipline visuals, Scripture memorization, lesson planning, puppets, games, activities, crafts, worship, nursery operations, family camps, administration, and curriculum choices.

**M 180: Ministry of Prayer**

This course answers the questions, "What is prayer?" "What is the purpose of prayer?" and "How do we learn to pray?" The first hour of the course is spent discussing prayer, and the second half is spent in prayer.

### **M 190: Worship and Outreach**

An observation of worship practices from Genesis to Revelation and from the birth of the church to today. Studies include the priority, power, problems and preparation of worship.

### **M 620: Advanced Biblical Counseling**

Pre requisite: M120. An advanced counseling course for those who already have a thorough foundation in the Word of God, an understanding of counseling techniques and some level of counseling experience. Topics include communication skills; suicide prevention; psychosis; demon possession; childhood disorders; counseling conditions which require medical attention such as depression, aging, dementia, and Alzheimer's disease, as well as drug and alcohol addiction.

## **New Testament**

### **NT 101: New Testament Survey I (3 cr)**

An overview of the New Testament.

### **NT 110: Gospel Of Mark (3 cr)**

A verse-by-verse study of the gospel of Mark, emphasizing the servanthood of Jesus Christ.

### **NT 115: Gospel Of Luke (3 cr)**

A verse-by-verse study of the gospel of Luke, emphasizing the humanity of Jesus Christ.

### **NT 120: I Corinthians (3 cr)**

A verse-by-verse study of 1 Corinthians, looking at the body of Jesus Christ, the church. This course examines the author's purpose in writing; the Holy Spirit and His work in the Church and in the lives of believers; and the application of God's Word to the life of the student.

### **NT 110: Pastoral Epistles (3 cr)**

A verse-by-verse study of 1 and 2 Timothy, Titus, and Philemon. These epistles were written to equip those who feel called to the pastorate.

**NT 119: James**

A verse-by-verse study of James, discussing temptation, favoritism, the tongue, pride and humility, turning a sinner, the prayer of faith, being doers and not only hearers of the Word, faith and works, wisdom, judging others, and worldly riches.

**NT 140: James; I, II, III John; Jude (3 cr)**

A verse-by-verse study of James; I, II, III John; and Jude. Specific discussion on the control of the tongue, trials, and evidence of salvation.

**NT 141: I, II, III John**

A verse-by-verse study of I, II, III John. Topics include the purpose of John's letter; light, fellow-ship and sin; the antichrist; stages of Christian growth; love; assurance of salvation; and more.

**NT 150: Galatians (3 cr)**

A verse-by-verse study of Galatians, emphasizing the similarities of the Galatians and today's believer. Discussion will focus on cults, false teachings, false teachers, legalism, and a right standing before God.

**Please Note:** All courses are 2 credits unless indicated otherwise.

**NT 155: Philippians**

A verse-by-verse study of Philippians.

**NT 160: Colossians and Philemon**

A verse-by-verse study of Colossians and Philemon.

**NT 161: Colossians**

This is a verse by verse study of Colossians, examining the history, theme, major teachings, and personal application of this epistle.

**NT 170: I & II Thessalonians (3cr)**

A verse-by-verse expository study in I and II Thessalonians. Students will study doctrines such as eschatology, Christology, and soteriology. Students will also discuss the purpose of these books and how they apply to us today.

**NT 180: I & II Peter (3 cr)**

A verse-by-verse study of I & II Peter.

**NT 110: Gospel of Matthew (3 cr)**

A verse-by-verse study of the gospel of Matthew. Students will study the life of our Lord and Savior Jesus Christ with a special emphasis on personal application.

**NT 120: Gospel of John (3 cr)**

A verse-by-verse study of the gospel of John. Students will study the theology of this book along with an in-depth look at the person and work of Jesus Christ.

**NT 110: Acts (3 cr)**

A verse by verse study of Acts, looking at the church, the work of the Holy Spirit, and how He – through the church – has changed the world.

**NT 140: Romans (3 cr)**

A verse by verse study of Romans, including an in-depth study of the doctrines of grace, forgive-ness, and salvation.

**NT 150: Ephesians and Galatians (3 cr)**

A verse-by-verse study of Ephesians and Galatians, examining how an individual believer may enter into the possession of God's spiritual riches.

**NT 160: Hebrews (3 cr)**

A verse-by-verse study of Hebrews, showing how we as believers may live in deep fellowship with God continually.

**NT 170: I John**

An expositional examination of the book of I John, studying verse by verse in an inductive manner (to bring out what the text itself says) and in an analytical manner (examining the various details of the letter such as words, phrases, theological concepts, etc.). Students will use a literal-grammatical-historical hermeneutic, considering the historical setting, audience, context, and overall message of the book.

**NT 180: Revelation (3 cr)**

This is a verse by verse study of Revelation which examines the pre-millennial rapture & eschatology.

## **Physical Education**

PHE 101: Stretches, hiking, 'geo catching', and basic exercise.

PHE 201: Running, rowing, and sailing.

PHE 301: Sports and Cheerleading

## **Old Testament**

### **OT 101: Old Testament Survey (3 cr)**

A survey of the entire Old Testament.

### **OT 110: Leviticus and Numbers**

An exegetical survey of the major themes throughout the books of Leviticus and Numbers. Besides looking at the historical progression of the nation of Israel, this class will help students understand these individual books as they reveal God's character, purposes and plan for His people, and how the Old Testament ultimately reveals a perfect picture of His glorious plan for His people.

### **OT 115: Exodus**

An inductive study of the book of Exodus, covering the bondage of God's people, the deliverance of God's people, the relationship God develops with His people, and the divine plan and purpose for Israel in history.

### **OT 119: Proverbs and Ecclesiastes**

A verse-by-verse study of Proverbs and Ecclesiastes.

### **OT 125: Deuteronomy and Joshua**

A verse by verse study of Deuteronomy and Joshua.

### **OT 129: Jeremiah**

A verse-by-verse study of Jeremiah.

### **OT 111: Ezekiel**

A verse-by-verse study of Ezekiel.

### **OT 140: Judges**

A verse-by-verse study of Judges. This course covers the strengths and weaknesses of the men and women of that era. Emphasis is on practical application.

### **OT 101: Genesis (3 cr)**

A verse-by-verse study of Genesis, with an emphasis on foundational doctrines of Christianity.

### **OT 110: Job**

A verse-by-verse study of Job. The objectives of the course are to see God's end through Job's suffering, to see Job's questions answered in Christ, and to be personally strengthened through His spirit in the inner man.

### **OT 120: Psalms (3 cr)**

A survey of the Psalms discussing the various types of psalms such as individual and national laments, thanksgiving psalms, descriptive psalms, songs of ascent, royal psalms, psalms of enthronement and wisdom psalms.

**Please Note:** All courses are 2 credits unless indicated otherwise.

### **OT 110: Isaiah (3 cr)**

An expositional examination of the book of Isaiah, studying the book verse by verse in a literal-grammatical-historical format, considering the historical setting, the audience, the context, and the overall message. Students will begin to recognize and comprehend the Messianic passages within the book of Isaiah and more fully understand and love the Lord our God.

### **OT 140: Daniel (3 cr)**

A verse-by-verse study of Daniel, providing an in-depth look at pre-millennial, pre-tribulation rapture eschatology in the light of current events.

### **OT 150: I Samuel**

A verse by verse study of I Samuel, exploring the lives of Samuel, Saul, and David, with an emphasis on personal application.

### **OT 155: II Samuel**

A verse by verse study of II Samuel, exploring the lives of King David and his family with an emphasis on the application to our own personal lives and the church today.

### **OT 159: Ezra and Nehemiah**

A verse-by-verse study of Ezra and Nehemiah.

### **OT 170: Life of David in the Psalms**

A survey of the life of David as depicted through the psalms he wrote.

## Languages

ENG101: General education requirement (2 cr)

ENG120: Research paper composition. (1 cr)

ENG201: World Literature (2 cr)

ENG650: University Newspaper (1 cr)

GK101: Understanding Greek for Biblical Interpretation (2 cr)

HB101: Understanding Hebrew for Biblical Interpretation (2 cr)

## Theology

### **TH 100: Doctrines of the Church**

A biblical look at the offices of deacon, elder, and pastor, along with an examination of church government and policy.

### **TH 110: Evolution, Creation, Modern Science, and the Bible**

A study of the scientific evidence that proves the Bible is true and evolution is false; scientific evidence for biblical creationism; and recent scientific discoveries predicted in the Word of God.

### **TH 120: Apologetics**

A study involving intellectual proof for the existence of God, the reliability of the Bible, the historical accuracy of the resurrection, and other fundamental doctrines of Christian faith.

### **TH 121: Contending for the Faith**

Examine the numerous unbiblical movements within the Christian church (as distinct from those cults and false religions that are outside the church). Students will be reminded of the importance of having beliefs that are in line with Scripture and warned that there have always been and always will be those in the church who teach contrary to God's Word. Students will be urged and equipped to engage in the battle to establish, protect, and proclaim a biblical Christianity.

**TH 110: Cults**

A comparison of the teachings of biblical Christianity with major non-Christian cults such as Mormonism, Jehovah's Witnesses, and New Age.

**TH 140: Holy Spirit and His Gifts**

A biblical look at the work and ministry of the Holy Spirit in the world, in the church, and in Christians, including baptism in the Holy Spirit, the gifts of the Spirit, and the fruit of the Spirit.

**TH 207: Biblical Theology**

An outline of biblical theology, the study of the God of the Bible.

**TH 201: Survey of World Theology**

We will study the history of Theology and different world views in antiquity, as compared to true Biblical Theology.

**TH 165: Bibliology and Hermeneutics**

A careful study in the doctrines of origin and nature of the Bible. This course also introduces the student to correct principles of biblical interpretation.

**TH 180: Prophecy, Eschatology and Current Events**

A study of the end times related to current events indicating that the coming of the Lord Jesus Christ is soon. An overview of biblical eschatology with an in-depth look at some of the major prophetic themes detailed in Scripture.

**TH 190: Inductive Bible Study (2 cr)**

This is a course on how to study the Bible without the aid of commentaries.

**TH 199: Christian Faith and Contemporary Issues (2 cr)**

A requirement for all new students – an overview of theology & contemporary issues in culture and the church.

## **Science and Math**

### **MAT 101: College Level Math (2 cr)**

Meets general education requirement.

### **MAT 103: Math: the fingerprint of God (1 cr)**

Advanced mathematics.

### **SCI 101: Creation Science (2 cr)**

An overview of Geology, Biology, Physics, and the THEORY of evolution in light of the evidence for creation.

### **LAB for SCI 101: Lab for Creation Science (4 cr)**

Much of this class will be on the field at a dig in Silverado Canyon. We will take our fossils to the classroom for evaluation. We will also do classroom experiments.

NOTE: This lab will have some additional lab fees (not more than \$20.00). You will also need eye protection and gloves, a hammer, and a few other items.

# Graduate Studies Division

The Graduate school at Coastland University is all inclusive in it's scope and is committed to equipping those accepted to be effective Pastors, ministers, teachers, and missionaries.

## MASTER'S DEGREE

1. Completion of at least 48 quarter hours.
2. Cumulative GPA of 3.0 or higher.
3. See the Graduate Studies Division section for more information.

### **Graduate Credits-in-Escrow:**

A senior who is currently enrolled at Coastland University and who is within the last quarter of completing course requirements for the baccalaureate degree may, with the approval of the Director of Graduate Studies, register for a maximum of two graduate courses per quarter. Such students who desire to take additional graduate courses after earning the baccalaureate degree must follow the regular admission procedure.

Graduate courses may not be counted both for graduate and undergraduate requirements.

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Admission to the Graduate majors require a formal screening process separate from the initial declaration of major. The process includes the successful completion of the application to the Graduate Division and a personal interview with divisional faculty.

### **Continuation In Graduate Majors:**

Students must maintain a cumulative 3.00 GPA. Failure to do so may necessitate repeating courses or withdrawal from the major.

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Programs of graduate study at Coastland University are offered in Divinity, Theology, Biblical Studies, Pastoral Care and Counseling, & Youth Ministry. The programs are designed to provide advanced study toward full time ministry roles.

## **ADMISSION TO GRADUATE STUDY**

All programs of graduate study require the following minimal achievements. Specific programs may have additional criteria for admission.

1. Applicants must have a baccalaureate degree from a regionally accredited institution. Graduates from institutions seeking accreditation will be considered. If the school you graduated from is not accredited, your case will be reviewed and considered on an individual basis.
2. Normal admission to any master's degree program will require a minimal undergraduate cumulative grade point of 2.5 on a 4.0 scale. Individual programs may require a higher grade-point level for admission.
3. Certain programs require minimal professional work experience.

## **POLICIES GOVERNING GRADUATE PROGRAMS**

1. The number of credits required in a graduate program is 48 credits.
2. Students must maintain a GPA of 3.0 on a 4.0 scale to continue in a graduate degree program.
3. All graduate programs require one of the following: 1) a component of scholarly research, 2) an applied project, and/or 3) a supervised internship. The specific nature of this requirement will be specified by the department offering the program.
4. The university may allow a maximum of 9 credits in transfer to some graduate programs.
5. Only those credits earned in the seven years prior to admission will be eligible to be applied in transfer to a graduate program.
6. Credits earned in a graduate degree course may not, at the same time, apply to undergraduate and graduate program requirements.
7. The maximum number of years in which to complete a master's degree program is six years.
8. Student will do a Thesis.

## ***Admission Procedures for All Graduate Programs***

### **Admissions Policy:**

Admission to Graduate Studies begins with completing application forms and submitting them with official transcripts and three personal recommendations to the Director of Graduate Studies of Coastland University. The Director of Graduate Studies shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status Granted. Regular admission to Graduate Studies constitutes admission to candidacy for the master's degree. The basic criteria for regular admission to Graduate Studies are as follows:

1. A baccalaureate degree from an seeking accreditation college or university.
2. A cumulative undergraduate grade-point average of at least 2.5 based on a 4.0 grading scale.
3. Ability to pursue graduate work successfully. (The transcripts and certificate of recommendation from former professors and supervisors will be considered evidence of such ability.)
4. Moral character consistent with the principles and policies of Christian conduct at Coastland University. (The student's certificates of recommendation are considered sufficient evidence in this matter.)
5. Entering students are required to submit a written statement of their philosophy of ministry and their personal goals in undertaking the graduate program.
6. Each applicant will have a specific major in mind at the time of application.

Applicants who do not meet the above requirements for regular admission to graduate study but who wish to pursue work toward a master's degree at Coastland University may be Granted conditional admission permitting them to enroll in a limited number of graduate courses.

Regular admission may be Granted to such students after they have removed deficiencies and completed no less than six hours of acceptable graduate work at Coastland University.

Special admission may be Granted to students who do not wish or plan to become candidates for the master's degree at Coastland University. Such students must complete and submit all application forms required for regular admission and must meet all criteria except 2 and 3 above.

The procedure for changing from special to regular admission is the same as that for changing from conditional admission, except that credit earned as a special student is limited to nine hours, and credit is not automatically applied toward degree requirements. Credits earned as a special student may be applied toward the master's degree only after careful evaluation and recommendation of the Director of Graduate Studies.

A senior who is currently enrolled at Coastland University and who is within the last quarter of completing course requirements for the baccalaureate degree may, with the approval of the Director of Graduate Studies, register for a maximum of two graduate courses per quarter. Such students who desire to take additional graduate courses after earning the baccalaureate degree must follow the regular admission procedure.

Graduate courses may not be counted both for graduate and undergraduate requirements.

Assignment of an advisor will be made upon determination of student's major interest. The advisor will be the key person to work with a student through the Thesis, Practicum, or Project.

Students who have completed all requirements except the Thesis, Practicum, or Project are required to register each quarter until graduation.

**All Master Programs use the following breakdown of classes:**

M.A., M.Div.	
Core in your Major area:	12 hours
<b>General Requirements:</b>	<b>Total: 36 hours</b>
Biblical	12
Doctrinal	3
Historical	3
Theology	3
Practical	3
Research	1
Thesis/Practicum/Project	5
Electives/Concentration	6
<b>Total</b>	<b>48 hours</b>

## ***DOCTOR OF THEOLOGY***

We are not offering this degree currently. When we do, you will need:

1. Completion of at least 56 quarter hours.
2. Cumulative GPA of 3.0 or higher
3. More TBA.

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## **GRADUATE COURSES OFFERED**

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**MIN301 Bible Lands Tour** **3 credit hour(s)**

This course comprises daily lectures on a tour to the Near East with Israel as the main focus. It involves a study of actual Biblical sites, especially those revealed by archaeological excavations. While the major emphasis will be the biblical history in its geographical setting, much will be learned about the religions of Judaism and Islam, the present social structure of society in Israel, and the existing tensions between Jew and Arab. (Biblical)

**MIN303 Pastoral Care**

This course will take the student through various situations encountered by the Pastor and present Biblical solutions. There will be some field practicum in this course. (Practical)

**MIN305 Worship** **2 credit hour(s)**

Examines the Biblical foundations and social expressions that contribute to the wide variety of worship traditions in present-day Christianity. Students also explore the Nondenominational "means of grace" and more contemporary strategies for developing a vibrant personal relationship with God.

**MIN306 Church Rituals** **1 credit hour(s)**

Combines theological reflection with practical application as students acquaint themselves with the basic rituals of marriage, funerals, ordination, etc.

**MIN307 Minor Prophets** **3 credit hour(s)**

This course focuses on the primary contribution of the Minor Prophets and examines themes which are central to their prophetic writings. The class will begin with a cursory treatment of the content of the books, continue with an interpretation of crucial components of the books within context, and conclude with a synthesis of primary themes and implications for the church today. (Biblical)

**MIN308 Gospel of John** **3 credit hour(s)**

This course will provide a careful look at the fourth Gospel, exploring authorship, background, and other critical issues. Important Johannine themes such as life, light, and Word will be examined. Exegetical skills will be taught, modeled, and practiced, enriching the student's study of the Bible. (Biblical)

**MIN309 Hebrew & Greek Exegesis** **3 credit hour(s)**

Intensive training on the practice of interpretation. Emphasis on methodological theory and practice of exegesis. (Biblical)

**MIN310 Biblical Archeology** **3 credit hour(s)**

This course will give the student an overview of archeology and how it has given substance to the Biblical record. (Biblical)

**MIN311 Biblical Interpretation** **3 credit hour(s)**

Designed to prepare the student for in-depth studies in interpretation of the Bible. Hermeneutics and exegesis become important tools for understanding selected passages. Aid is provided both to students of the English Bible and those who wish to concentrate on the original languages. The course is a study of the problems of apparent discrepancies, literal and figurative meanings, and progressive revelation as these emerge in varied option in history and theology (e.g., early church, Catholicism, and Reformation). The guiding purpose is to formulate appropriate principles essential to consistent Biblical exposition with additional help in detecting and avoiding fallacies of interpreting and applying Scripture. (Biblical)

**MIN312 Interpretation of Old Testament Writings** **3 credit hour(s)**

Critical and exegetical study of a selected Old Testament book using the English Bible. Skills in interpretation will be taught, modeled, and practiced, enriching the study of the Bible. Selections vary from quarter to quarter. (Biblical)

**MIN313 Interpretation of New Testament Writings** **3 credit hour(s)**

Critical and exegetical study of a selected New Testament book using the English Bible. Skills in interpretation will be taught, modeled, and practiced, enriching the study of the Bible. Selections vary from quarter to quarter. Offering to be determined. May be repeated for credit. (Biblical)

**MIN314 The Four Gospels** **3 credit hour(s)**

This course will examine the four Gospels from an exegetical and historic perspective. Specific attention will be given to interfacing the Gospels with current practices in both Christian living and ecclesiastical structures. (Biblical)

**MIN316 Paul's Letters** **3 credit hour(s)**

This course will examine the letters of Paul in terms of their implication for church trajectories and leadership in our times. Emphasis will be placed on finding the tools to organize effective and efficient resolutions for church-related concerns. (Biblical)

**MIN317 Pentateuch** **3 credit hour(s)**

This course centers around the great historical truths of the Pentateuch and ways to understanding them in their historical setting and making application of them in the world today. (Biblical)

**MIN319 Isaiah** **3 credit hour(s)**

This course involves an in-depth study of the book of Isaiah. It will center on such themes as the nature of the prophetic message, prophecy, Messianic themes, the nature of divine holiness, and God's perspective on national moral trends. (Biblical)

**MIN320 Psalms** **3 credit hour(s)**

This course examines the Psalms through the avenue of several interpretive models. Along with exposure to the content of the psalms, it explores several types of psalms, parallelism, poetic imagery, and the intended musical character. (Biblical)

**MIN321 American Christianity** **3 credit hour(s)**

A survey of significant events and ideas in American religion from Colonial times to the present. Particular attention will be given to the development of denominationalism, revivalism, and fundamentalism in the context of cultural and theological trends. (Historical/Doctrinal)

**MIN323 Life and Ministry of Paul** **3 credit hour(s)**

The course centers around the key events and contributions of Paul as found in the Acts and Pauline corpus. Moving well beyond the historical facts associated with Paul and his ministry, the course expands on his contributions to the theological, philosophical, and ecclesiastical foundations of the Christian church. (Biblical)

**MIN324 Petrine Letters** **3 credit hour(s)**

This course gives special attention to the writings generally ascribed to the Apostle Peter with complementary attention to his life and work, especially as

exhibited in the book of the Acts. Special attention will be given to unique Petrine positions on such themes as the apostasy at the end of the church age, the atonement, and the nature of the church. (Biblical)

**MIN325 Modern Theological Thought 3 credit hour(s)**

This is a study of theological thought which takes its rise in the philosophy of Immanuel Kant. The theologies of many modern denominations will be considered. (Historical/Doctrinal)

**MIN326 Themes in the History of the Church 3 credit hour(s)**

Courses with this number investigate a particular theme(s) or pattern(s) over the course of church history with a view to transforming the present course of the church. (Historical/Doctrinal)

**MIN327 Grace, Faith, and Holiness 3 credit hour(s)**

This course examines the doctrines of the Christian Faith in their inter-relatedness, as integral parts of an organic whole, examined in the light of their biblical foundations, historical development, philosophical presuppositions, and practical applications. Areas to be studied are prolegomena (including such matters as theological perspective and methodology, the inspiration and authority of Scripture) and the doctrines of God, creation, humanity, and sin. (Doctrinal/Historical)

**MIN328 Anthropology 3 credit hour(s)**

From within a framework of the biblical accounts of creation, this course explores the nature of God, the nature and purpose of the human family, the destructive implications of sin, and the ultimate patterns of redemption. The course specifically examines these doctrines vis-à-vis the present culture and their links with God's ultimate purposes as revealed in the book of Revelation. (Practical/Biblical)

**MIN329 Non-Profit / Church Management 3 credit hour(s)**

The course deals with the spectrum of management issues in which pastoral leaders are necessarily involved. It will focus both on the manager as a person, as well as the manager as a professional. (Practical)

**MIN331 Theology of Old Testament 3 credit hour(s)**

This course introduces biblical theology with major emphasis on theological thought and practice. The Old Testament approaches to the nature of man, the problem of sin and evil, the nature of God, the role of wisdom, and the meaning of Israel's history are seen in their development (divergence), as well as in their unification and preparation for the Christian era. (Doctrinal/Biblical)

**MIN332 Theology of New Testament 3 credit hour(s)**

Principles are employed to unlock the main theological concepts of the New Testament. Specific doctrines such as God, Kingdom of God, Christology, the

Nature of the Church, and the Christian hope will be explored in their Johannine, Pauline, and Petrine perspectives, with emphasis on a methodological exegesis and interpretation of the New Testament. The New Testament will be seen as a unified corpus with foundations in the Old Testament. (Doctrinal/Biblical)

**MIN333 Contemporary Theological Trends 3 credit hour(s)**

This class engages several strands of theological development which are currently shaping the life and faith of the church. These include emphases on the powers available to the Christian community, the nature of the Christian faith and its intended impact on culture, and the balances among Scripture, reason, tradition, and experience in the current Christian context. (Historical/Doctrinal)

**MIN334 Philosophy of Religion 3 credit hour(s)**

An investigation of the characteristics and significance of the nature of man and his religious experiences. Consideration will be given to the evidences for and nature of theism, the major challenges to the Christian faith, the persistent problems of naturalism versus supernaturalism, and the existence of the non-Christian religions and of evil in God's world. Religious languages, paradox, mysticism, redemptive love, moral freedom versus determinism, the miraculous, and death and the future life will be treated. (Doctrinal)

**MIN535 Contemporary Issues in Evangelical Theology 3 credit hour(s)**

In this course the student will study, discuss, and evaluate theological topics that divide evangelicals today, including such issues as biblical authority, the work of the Holy Spirit, soteriology, the Christian's responsibility to social justice, and eschatological views. (Doctrinal)

**MIN336 Nondenominational Church History 3 credit hour(s)**

A special study of the doctrines that give distinction to the teachings of John Wesley, Chuck Smith, and others as they differ from those of other theological traditions. The study includes research into such doctrines as Christian perfection, sin and grace, entire sanctification, justification and regeneration, humanity and holiness, the work of the Holy Spirit, security of the believer, and others. The theological ideas of Reformed and Catholic writers on these doctrines will be explored. The Biblical passages that create the theological differences will be examined. (Doctrinal/Historical)

**MIN337 World View/Christian Philosophy 3 credit hour(s)**

A study of the component parts of a world view with special attention given to the world view of various Christian philosophers as reflected in their religious writings. (Doctrinal)

**MIN338 Religions of the World** **3 credit hour(s)**

A careful study from the philosophical perspective of the great oriental religious systems and the more recent cults that have emerged from these systems. Comparisons and differences will be noted and their major influence upon their respective cultures will be assessed. Especially recommended for missionary candidates. (Historical/Doctrinal)

**MIN340 Prophecy of Daniel** **3 credit hour(s)**

The course offers intensive insight into the book of Daniel from three points of view: historical and exegetical, prophetic and eschatological, homiletical and practical. Considerable time is spent exploring the Biblical text. (Biblical/Doctrinal)

**MIN341 Denominations** **3 credit hour(s)**

A comprehensive study of the fundamental doctrines that have divided the Body of Christ. (Doctrinal)

**MIN342 Modern Practices of the Church** **3 credit hour(s)**

A comprehensive study of the fundamental differences between denominations and varied church practice. (Doctrinal)

**MIN343 Theology of Divinity** **3 credit hour(s)**

A systematic study of the teachings of holiness derived from a study of the Judeo-Christian Scriptures, exploring the state of the church and how it has historically progressed. (Doctrinal)

**MIN344 Advanced Eschatology** **3 credit hour(s)**

This course traces central themes eschatology from the birth of the church into the present time. This course is designed to be a selective study of certain themes such as the rapture, the 70<sup>th</sup> week of Daniel, and the contours of the culture and theology & their impact on eschatology. (Doctrinal/Historical)

**MIN345 Dimensions of Spirituality – Disciplines & Gifts** **3 credit hour(s)**

In recent years, evangelicals have discovered various modes and disciplines of spirituality – with an emphasis on the gifts of the Holy Spirit. This course explores several dimensions of spiritual life such as meditation, journaling, and fasting in the light of Biblical, philosophical, and practical concerns. The role of personal experience and reason in one's spiritual journey will be assessed. Special attention will be given to the unique challenges of developing the pastor's spiritual life.

(Practical/Historical)

**MIN346 Cultivating a Congregational Vision** **3 credit hour(s)**

This course examines the several aspects of congregational guidance which converge into the overall vision and direction of that particular body. It gives attention to areas such as hiring of staff to assist with the vision, management toward specific objectives, public communication and vision, development of a model which unfolds the vision, and other related features of vision cultivation and management. (Practical)

**MIN347 Time Management and Ministry Strategies** **3 credit hour(s)**

This course explores various dimensions of management such as sequencing of tasks, time allotted to various projects, efficiency in the execution of tasks, and establishing a balance in time-use patterns. Specific analysis of time-use is incorporated into the theory of time management. (Practical)

**MIN348 Church Planting – Where God guides...** **3 credit hour(s)**

This course will explore the many facets of Church planting. (Practical)

**MIN349 Selected Topics in Theology: The Doctrine of the Trinity** **3 credit hour(s)**

The doctrine of the Trinity is peculiar to Christian systematic theology as it seeks to understand the God disclosed in the person of Jesus Christ and experienced through the immediacy of the Holy Spirit. Students will study the historical and theological development of the treatise on the Triune God from its biblical roots to its place in modern theology. Particular attention will be given to the role that this doctrine plays in Christian self-understanding and praxis.

**MIN350 Emerging Strategies in Church Development** **3 credit hour(s)**

This course explores the second generation of the church growth movement with two essential purposes in mind. It first aims to discover those central elements of the original church growth movement which have endured beyond the incipient generation of the movement. Second, it aims to discover those principles of church growth which are unique to the current cultural mores and societal changes of today. (Practical)

**MIN351 Contemporary Religious Movements** **3 credit hour(s)**

This is a study of the teachings of the cults as traditionally understood, along with contemporary challenges to Christian faith and practice as

found in transcendental meditation, EST, westernized Buddhism, and other forms of the East-West encounters. (Doctrinal)

**MIN352 Ancient Religious Writings**

**3 credit  
hour(s)**

This course explores the world of the Ancient Near East to understand the context of the biblical narrative. Special attention will be given to Mesopotamia, Egypt, and the civilizations of the eastern Mediterranean, African, and Near Eastern cultures. This course emphasizes the ancient civilizations of Mesopotamia, Egypt, Palestine, and the eastern Mediterranean, and analyzes the origins and developments of ancient religious writings. We will examine the 'Egyptian Book of the Dead' and all documents from ancient civilization. Religion will be given attention in this course, there is no pretense to cover the history of these regions from 3,000 B.C. to A.D. 2,000. (Historical)

**MIN353 Cross-Cultural Ministry**

**3 credit  
hour(s)**

This course is designed to expose students to cultures and cultural mores which are different from their own. Whether by intensive study or by direct exposures to another culture, it allows the student to experience the interfacing of culture with culture. (Practical)

**MIN355 Theological Classics**

**3 credit  
hour(s)**

Careful examination of selected theological classics will provide a historical basis for approaching contemporary issues. May be repeated for credit. (Doctrinal/Historical)

**MIN356 Denominations and the Body of Christ**

**3 credit  
hour(s)**

The examination of the course of religious history as it reveals the whys of denominational divisions and possible solutions to bring the church back into unity, without compromising the Word of God. (Doctrinal/Historical)

**MIN357 Advanced Theology – A Dynamic Exchange**

**3 credit  
hour(s)**

Christianity has witnessed the development of several significant theological traditions, generally characterized as "Protestant" along with the refinement of the Roman Catholic tradition which had dominated Europe for centuries. These various traditions provide an excellent panorama of the divergent understandings of the Christian faith that have

persisted to the present time. In this course we will examine five major traditions and explore how each has contributed to the shaping of Christianity and the Non-denominational Church in particular. By comprehending the key elements of these opposing theologies, we should be better equipped to understand and present our own.

**MIN361 Research Methodology**

**1 credit  
hour(s)**

A basic introduction to writing your thesis/papers, finding and assessing sources, organizing material, documentation, and style.

**MIN362 The Pastor as a Person**

**3 credit  
hour(s)**

This course is designed to focus on the psychological and sociological aspects of the pastor's life. It will deal with the inner world of the minister and seek to discover causal links between a pastor's inner balance and harmony and his outer productivity and focus. (Practical)

**MIN363 Church: Change, and Conflict Management**

**3 credit  
hour(s)**

This course examines several theories of the nature of change and change management as they interface with church management and administration. The course particularly examines the nature of power structures within the congregation and how to facilitate constructive change while maintaining fidelity to the mission of the group. (Practical)

**MIN367 Homiletics**

**3 credit  
hour(s)**

This course surveys the full spectrum of communication patterns which are necessary to the smooth and positive flow of information within the ecclesiastical community. It examines both the preaching and teaching dimensions as these impact the nature of the Christian community's life and faith. Communication theory is related to actual church life and the pulpit. (Practical)

**MIN368 Hermeneutics**

**3 credit  
hour(s)**

A study of applying scientific rules to interpreting scripture. (Student must have taken Inductive Bible Study)  
(Practical)

**MIN370 Contemporary Ethical Issues in Ministry**

**3 credit  
hour(s)**

Offers biblical perspectives on contemporary ethical issues facing the church and ministry. Among the issues studied are abortion, capital punishment, euthanasia, sex, social responsibility of the church, and war. (Doctrinal)

**MIN571 Practicum** **5 credit hour(s)**

The student will choose one of several options in which to serve: hospital chaplaincy, clinical counseling, pastoral experience, or Christian education. Each of these will be under the supervision of a competent person in that area.

**MIN372 Marriage and Marital Counseling** **3 credit hour(s)**

A study of the techniques and goals of premarital counseling. The course will examine some of the tools available with a heavy emphasis on the Taylor-Johnson Temperament Analysis. Each student will role-play a typical marriage-counseling problem. (Practical)

**MIN374 Missions Seminar** **3 credit hour(s)**

Special study tours arranged to certain mission fields during scheduled breaks, May Term, or summer vacation periods with credit accordingly, or specialized courses taken in other departments of the university, such as Geopolitical, Sociology, or History courses in a specialized area or culture interest to the student. (Practical)

**MIN376 Pastoral Counseling** **3 credit hour(s)**

A study of the interaction of theology and psychology with emphasis upon the task of counseling in ministry. Attention will be given to crisis counseling, terminal illness, and other life stresses. (Practical)

**MIN378 The Theological Practice of Church** **3 credit hour(s)**

Historical and theological examination of the varied forms and emphases of church ritual. Focus will be placed on communion, preaching, music, and religious symbolism in their role in the Sunday morning service. (Practical/Doctrinal)

**MIN379 Church and Society** **3 credit hour(s)**

The course focuses on the rapid proliferation of higher concentrated demographic centers in the world and the church's role in responding to the numerous changes that such shifts create for ministry. Specific attention is given to evangelism, follow-up, social care, and homelessness. (Doctrinal/Historical)

**MIN380 Worship and Church Music** **3 credit hour(s)**

This course will trace the history of Christian music in an effort to set

forth those characteristics of music which make it distinctively Christian. It will deal with the various genre of worship music and suggest ways for ascertaining the appropriateness of various lyrical and musical styles to the worship of God and the cultivation of spiritual formation. (Practical)

**MIN381 Thesis** **5 credit hour(s)**  
A research-based treatment of a topic of interest to the student, under careful faculty supervision.

**MIN384 Independent Study** **1 - 3 credit hour(s)**  
This course involves an independent study which the student arranges in consultation with the professor. It may focus on any selected area of study in the field of religion and philosophy.

**MIN386 Advanced Biblical Counseling** **3 credit hour(s)**  
This course is an advanced counseling skills class with emphasis on dealing with difficult people. This course will go beyond listening and reflecting to the effective use of advanced counseling skills such as summarizing, immediacy, confrontation, limit setting, etc. This course will also help the pastor define personal and professional limits in counseling and give guidelines for determining when and how to refer. (Practical)

**MIN391 Project** **5 credit hour(s)**  
An individually designed program accomplished primarily in the candidate's place of ministry. The written report will provide significant insight into the area explored. The project may have use primarily for the student and others interested in that area.

**MIN395 Thesis/Project Continuation** **0 credit hour(s)**  
Continuation of the process of the research and preparation of a thesis or project.

May God direct you as you seek and Serve Him!  
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# Faculty and Administration

*Our Faculty have dedicated their lives to teaching others the uncompromised Word of God and discipling those called into ministry or wanting to grow in their Christian walk.*

## Department Heads-

**Biblical Studies – Dr. Chris Fowler**  
**Biblical Counseling - Dr./Pastor Michael Foel**  
**Divinity & Pastoral Care – Dr. Mike Foel & Jim Beasley, M.Div**  
**Creation Science - Dr. Keith Wanser**  
**Theology – Dr. Chris Fowler**



## Teaching Faculty –

**Robert Harris, Ph.D.**  
**Pastor Michael Foel, Th.D.**  
**Pastor Brett Peterson, Ph.D.**  
**Pastor Chris Fowler, Ph.D.**  
**Pastor Brian Wood, Th.D.**  
**Keith Wanser, Ph.D.**  
**Jim Beasley, M.Div**  
**Pastor John Hallowell, MA**

Board of Regents - President - Pastor Brett Peterson; Administrative Chancellor - Grant E. Peterson;  
Executive Board of Regents: Chris Brunt, Robert Martin, Ross Jordan  
Advisers: Pastor Justin Alfred, Robert M. Bowman Jr., Pastor Steve Carr, Pastor Steve Greenberg, Pastor Drew Segawa, Pastor Jacob Lee, Pastor Garrett Breeland

Admissions/Administration: Cheryl Peterson  
Records: Maura Ewing